

**AIRPORT AUTHORITY OF AIRPORT DISTRICT NO. ONE
CALCASIEU PARISH, LOUISIANA
REGULAR MEETING MINUTES**

June 3, 2026 – 4:00 PM

Department of Public Safety Conference Room

DRAFT

1. Call to Order

The Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, met in regular session at 4:00 P.M. on June 3, 2026, in the Airport Department of Public Safety Conference Room, with Mr. Adam Gremillion, President, presiding.

2. Roll Call

Present:

Mr. Chris Dickson

Mr. John Hixson

Mr. Hiram DuRousseau III

Mrs. Emily Parker

Also Present:

Mr. Heath Allen

Mr. Jimmy Grigus

Mr. Cole Thompson

Mrs. Amelia Hebert

Mr. Michael Dees – Legal Counsel (via Zoom)

Ms. Jill Gautreaux – Legal Counsel (via Zoom)

Mr. Rob Stanford – CPPJ Liaison

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Minutes

Motion: A motion was made by Mr. Dickson, seconded by Mr. Hixson, and carried unanimously to approve the minutes of the Regular Authority Meeting held on May 12, 2026.

5. Approval of Invoices

Motion: A motion was made by Mrs. Parker, seconded by Mr. DuRousseau, and carried unanimously to approve payment of all current invoices.

6. TSA Recognition

President Gremillion presented an Airport Authority resolution recognizing the dedication, commitment, and professionalism of Transportation Security Officers serving Lake Charles Regional Airport during recent Government shutdowns.

7. July Meeting Date

Motion: A motion was made by Mr. Hixson, seconded by Mr. DuRousseau, and carried unanimously to move the July meeting to Wednesday, July 8, 2026, at 4:00 P.M.

8. Resolution – FAA AIP Grant

Motion: A motion was made by Mrs. Parker, seconded by Mr. Hixson, and carried unanimously to adopt a resolution to accept a forthcoming FAA AIP grant for Entrance Road Phase II and authorize execution of related documents.

9. Resolution – Business & Operations Guide Amendments

Motion: A motion was made by Mr. Dickson, seconded by Mr. Hixson, and carried unanimously to adopt a resolution to approve amendments to the Leasing of Airport Property chapter of the Airport Business and Operations Guide.

10. Automated Vending Services

Mr. Allen presented RFP results:

A. Tailwind – 95.25

B. Bardin Vending – 82.00

Motion: A motion was made by Mr. Dickson, seconded by Mrs. Parker, and carried unanimously to select Tailwind to provide automated vending services.

11. Resolution – Settlement Agreement

Motion: A motion was made by Mrs. Parker, seconded by Mr. Hixson, and carried unanimously to adopt a resolution to approve the settlement agreement and mutual lease termination with Caddyshack Icehouse, LLC.

12. Upcoming Bid

It was announced that bids for the Airfield Lighting Vault and Lighting Control and Monitoring System project will be received June 30, 2026.

13. Engineer's Report

Mr. Thompson reported the Entrance Road project has begun; Loop Road Phase I is nearing completion; Phase II continues despite weather delays; the Striping Project is in contract phase; and Master Plan coordination continues.

14. Monthly Airport Report

Mr. Allen reported the ILS installation should be completed by June 13, April passenger traffic was up approximately 20% year-over-year, he would attend JumpStart with multiple airline meetings, summarized the May 3 Piper Seneca incident with no injuries, reported progress on the ASR-8 lease, and advised the audit report will be presented in July.

15. Adjournment

Motion: There being no further business, a motion was made by Mr. Hixson, seconded by Mr. DuRousseau, and carried unanimously to adjourn the meeting.

Respectfully Submitted,

Adam Gremillion, President

CERTIFICATE

I certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 3rd day of June 2026 and approved on the 8th day of July 2026.

John Hixson, Secretary



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— OF —
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— CALCASIEU PARISH —