AIRPORT AUTHORITY OF AIRPORT DISTRICT NO. ONE
CALCASIEU PARISH, LOUISIANA
REGULAR MEETING MINUTES
August 12, 2026 – 4:00 PM
Department of Public Safety Conference Room

1. Call to Order

The Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, met in regular session at 4:00 P.M. on August 12, 2026, in the Airport Department of Public Safety Conference Room, with Mr. Adam Gremillion, President, presiding.

2. Roll Call

Present:
Mr. Adam Gremillion
Mr. Chris Dickson
Mr. John Hixson
Mr. Hiram DuRousseau

Absent:
Mrs. Emily Parker

Also Present:
Mr. Heath Allen
Mr. Cole Thompson
Mr. Jimmy Grigus
Mr. Rob Stanford
Mrs. Mary Kaye Eason
Mrs. Amelia Hebert

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Airfield Lighting Vault and Lighting Control and Monitoring System – Bid Award

It was advised that the following bids were received at 1:00 P.M. on July 23, 2026, for the Airfield Lighting Vault and Lighting Control and Monitoring System project:

A. Kaough & Jones Electric Co., Inc.
   Base Bid: $993,400.00
   Alternate No. 1: $248,100.00
   Total: $1,241,500.00

B. Lake Charles Electric Company, LLC
   Base Bid: $1,149,925.00
   Alternate No. 1: $206,845.00
   Total: $1,356,800.00

C. Enfra EP Breaux, LLC
   Base Bid: $1,495,600.00
   Alternate No. 1: $696,250.00
   Total: $2,191,850.00

Pursuant to action taken by the Authority at its July meeting authorizing the President to award the project to the lowest responsive and responsible bidder following recommendation by the Airport Authority's Professional of Record and concurrence by the funding agencies, President Gremillion awarded the Base Bid and Alternate No. 1 to Kaough & Jones Electric Co., Inc., in the total amount of $1,241,500.00.

It was noted that the project is being funded through a multi-year Federal Airport Improvement Program (AIP) grant with State of Louisiana Department of Transportation and Development matching funds.

5. Approval of Minutes

Motion: A motion was made by Mr. Hixson, seconded by Mr. DuRousseau, and carried unanimously to approve the minutes of the Regular Authority Meeting held on July 8, 2026.

6. Approval of Invoices

Motion: A motion was made by Mr. Dickson, seconded by Mr. Hixson, and carried unanimously to approve payment of all current invoices.

7. Resolution – FAA AIP Grant

Motion: A motion was made by Mr. Dickson, seconded by Mr. DuRousseau, and carried unanimously to adopt a resolution accepting a forthcoming Airport Improvement Program (AIP) grant from the FAA for the Airfield Lighting Vault and Lighting Control and Monitoring System project and to authorize the President of the Authority or his designee to execute all documents related thereto.

8. Resolution – Louisiana Unclaimed Property

Motion: A motion was made by Mr. DuRousseau, seconded by Mr. Hixson, and carried unanimously to adopt a resolution authorizing the Executive Director to act on behalf of the Airport Authority in connection with any claim for abandoned or unclaimed property belonging to the Airport Authority held by the Louisiana Department of the Treasury, Unclaimed Property Division, and to execute all documents related thereto.

9. Resolution – Electronic Signatures

Motion: A motion was made by Mr. Hixson, seconded by Mr. Dickson, and carried unanimously to adopt a resolution authorizing the use of secure electronic signatures for official Airport Authority business, including, but not limited to, resolutions, meeting minutes, contracts, agreements, grant documents, policies, and other official records, where permitted by applicable federal and state law.

10. Federal Governmental Consulting Services – The Picard Group

Motion: A motion was made by Mr. Dickson, seconded by Mr. DuRousseau, and carried unanimously to renew the annual contract between the Airport Authority and The Picard Group for Federal governmental consulting services and to authorize the Executive Director to execute all documents related thereto.

11. Request for Qualifications – Professional Services

Motion: A motion was made by Mr. DuRousseau, seconded by Mr. Dickson, and carried unanimously to authorize the Executive Director to advertise a Request for Qualifications (RFQ) for the following services:

A. Professional Engineering Services – Five-Year Selection

B. Capital Improvement Program Implementation and Passenger Facility Charge Program Administration – Five-Year Selection

12. Resolution – Wetland Mitigation Credits

Motion: A motion was made by Mr. DuRousseau, seconded by Mr. Dickson, and carried unanimously to adopt a resolution authorizing a mitigation credit supply agreement between RES March Bayou, L.L.C. and the Airport Authority ("Buyer") for the purchase of 4.2 acres of bottomland hardwood wetland mitigation credits at a total cost of $45,633.00 as part of the planning and formulation activities for the upcoming Obstruction Removal and Wildlife Mitigation Project at LCH, and to authorize the President of the Authority or his designee to execute all documents related thereto.

It was noted that the mitigation credits will initially be purchased using local Airport Authority funds, with reimbursement anticipated from Federal and State grant funds at a later date.

13. Engineer's Report

Mr. Cole Thompson reported that only a few street signs remain to be installed on the Loop Road Phase I project before the contract can be closed out. Mr. Thompson further advised that Loop Road Phase II is progressing well.

Mr. Thompson reported that the Entrance Road project is progressing well and that construction of the foundation for the new entrance sign will begin soon.

Lastly, Mr. Thompson reported that design work for Phases II and III of the North Apron project is in development.

14. Monthly Airport Report – Executive Director Heath Allen

Mr. Allen reported that materials for the Rental Car Canopies project have been ordered; however, a Notice to Proceed has not yet been issued.

Mr. Allen commented on the Airport's joint partnership with Visit Lake Charles for the upcoming airshow.

Mr. Allen reported that the Airport has begun receiving revenue from the Tailwind food and beverage facility.

Mr. Allen further reported that July passenger traffic increased approximately 8% compared with July of the prior year and was up 3.39% year-over-year.

Lastly, Mr. Allen reported that the recent liability audit was completed without findings.

15. Adjournment

Motion: There being no further business, a motion was made by Mr. Hixson, seconded by Mr. Dickson, and carried unanimously to adjourn the meeting.

Respectfully Submitted,

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Adam Gremillion, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 12th day of August 2026 and approved by said Authority on the 2nd day of September 2026.

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John Hixson, Secretary