

# AIRPORT AUTHORITY OF AIRPORT DISTRICT NO. ONE

## CALCASIEU PARISH, LOUISIANA

### REGULAR MEETING MINUTES

February 11, 2026 – 4:00 PM

Department of Public Safety Conference Room

#### 1. Call to Order

The Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, met in regular session at 4:00 P.M. on February 11, 2026, in the Airport Department of Public Safety Conference Room, with Mr. Adam Gremillion, President, presiding.

#### 2. Roll Call

Present:

Mr. Adam Gremillion

Mr. Hiram DuRousseau

Mr. Chris Dickson

Absent:

Mrs. Emily Parker

Mr. John Hixson

Also Present:

Mr. Heath Allen

Mr. Jimmy Grigus

Mr. Cole Thompson

Mrs. Amelia Hebert

#### 3. Pledge of Allegiance

The Pledge of Allegiance was recited.

#### 4. Approval of Minutes

Motion: A motion was made by Mr. DuRousseau, seconded by Mr. Dickson, and carried unanimously to approve the minutes of the Regular Authority Meeting held on January 7, 2026.

#### 5. Approval of Invoices

Motion: A motion was made by Mr. DuRousseau, seconded by Mr. Dickson, and carried unanimously to approve payment of all current invoices.

#### 6. March Meeting Date

Motion: A motion was made by Mr. Dickson, seconded by Mr. DuRousseau, and carried unanimously to move the March meeting of the Airport Authority to Wednesday, March 11, 2026, at 4:00 P.M.

#### 7. Professional Design Services – Airfield Lighting & Control Systems

Mr. Allen advised that three (3) proposals were received for professional design services relative to the comprehensive update and rehabilitation of the Airport's airfield lighting and control systems.

Rankings:

1. Garver – 17.87 points

2. CMT – 15.53 points

3. Marraro, Couvillion & Associates – 13.39 points

Motion: A motion was made by Mr. DuRousseau, seconded by Mr. Dickson, and carried unanimously to authorize the Airport Administration to enter into negotiations with Garver for professional design services related to the project.

#### **8. Authorization to Advertise – Request for Proposals**

Motion: A motion was made by Mr. DuRousseau, seconded by Mr. Dickson, and carried unanimously to authorize the Executive Director to advertise Requests for Proposals for:

##### **A. Professional Design Services – Commercial Passenger Terminal**

Part One: Systems Rehabilitation, Renewal, and Replacement

Part Two: Phased Terminal and Concourse Expansion Planning

(Funded by Federal AIP and State of Louisiana)

**B. Passenger Terminal Vending Services – Automated vending machines within the commercial passenger terminal.**

#### **9. FAA Part 139 Certification Inspection**

The Airport's Annual FAA Part 139 Certification Inspection was conducted January 12–14, 2026. The Airport received a clean inspection with zero findings.

#### **10. Declaration of Surplus Property**

Motion: A motion was made by Mr. DuRousseau, seconded by Mr. Dickson, and carried unanimously to declare surplus:

A. Various computer peripherals and electronics

B. Various fence parts and barricades

C. Various vehicle and equipment parts

D. Various office furniture

The surplus property will be sold at public auction in accordance with State law.

#### **11. Temporary Long-Term Housing Lease – CTV Lake Charles LLC**

Motion: A motion was made by Mr. DuRousseau, seconded by Mr. Dickson, and carried unanimously to authorize negotiations with CTV Lake Charles LLC regarding a temporary long-term housing lease.

#### **12. Engineer's Report**

Mr. Cole Thompson reported the Parking Lot Project is near completion.

Loop Road Phase I has received paving on East Tank Farm Road to connect to the service road and is nearing completion.

Loop Road Phase II is progressing well.

#### **13. Monthly Airport Report – Executive Director Heath Allen**

Mr. Allen reported:

- Ongoing legal discussions regarding the Caddy Shack lease.
- Insurance renewal decreased from approximately \$500,000.00 to \$400,000.02 (18% reduction).
- American Airlines has paid new rates; United Airlines payment pending.
- TSA badge fees reduced from \$80 to \$50.
- Enplanements down 0.87%; capacity down 480 seats (6%).
- Potential DHS shutdown impact on LEO reimbursement funding.

#### **14. Adjournment**

Motion: A motion was made by Mr. DuRousseau, seconded by Mr. Dickson, and carried unanimously to adjourn the meeting.

Respectfully Submitted,

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Adam Gremillion, President

**CERTIFICATE**

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 11<sup>th</sup> day of February 2026 and approved by said Authority on the 11<sup>th</sup> day of February 2026.

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John Hixon, Secretary