

AIRPORT AUTHORITY OF AIRPORT DISTRICT NO. ONE

CALCASIEU PARISH, LOUISIANA

REGULAR MEETING MINUTES

January 7, 2026 – 4:00 PM

Department of Public Safety Conference Room

1. Call to Order

The Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, met in regular session at 4:00 P.M. on January 7, 2026, in the Airport Department of Public Safety Conference Room, with Mr. Adam Gremillion, Vice President, presiding.

2. Roll Call

Present:

Mr. Adam Gremillion

Mr. Chris Dickson

Mr. John Hixson

Mrs. Emily Parker

Absent:

Mr. Hiram DuRousseau, II

Also Present:

Mrs. Mary Kaye Eason, CPPJ Liaison

Mr. Heath Allen

Mr. Jimmy Grigus

Mr. Cole Thompson

Mrs. Amelia Hebert

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Election of Officers

A motion was made by Mr. Dickson, seconded by Mr. Hixson, and carried unanimously to elect the officers of the Airport Authority for the ensuing year in accordance with the Authority's by-laws.

2026 Slate of Officers:

President – Mr. Adam Gremillion

Vice President – Mrs. Emily Parker

Secretary – Mr. John Hixson

5. Approval of Minutes

Motion: A motion was made by Mr. Hixson, seconded by Mrs. Parker, and carried unanimously to approve the minutes of the Regular Authority Meeting held on December 3, 2025.

6. Approval of Invoices

Motion: A motion was made by Mrs. Parker, seconded by Mr. Dickson, and carried unanimously to approve payment of all current invoices.

7. February Meeting Date

Motion: A motion was made by Mrs. Parker, seconded by Mr. Hixson, and carried unanimously to move the February meeting of the Airport Authority to Wednesday, February 11, 2026, at 4:00 P.M.

8. Resolution – Airport Access Road Improvements Phase III

Motion: A motion was made by Mr. Dickson, seconded by Mrs. Parker, and carried unanimously to adopt a resolution accepting a grant offer in the amount of \$1,284,244.00 from the Louisiana Department of Transportation and Development and authorizing the President or his designee to execute all documents related thereto.

9. Resolution – 2026 Airline Rates by Ordinance

Motion: A motion was made by Mr. Hixson, seconded by Mrs. Parker, and carried unanimously to adopt a resolution setting the 2026 Airline Rates by Ordinance as follows:

- A. Preferential Use Terminal Space: \$48.50 per square foot (monthly)
- B. Common Use Terminal Space (80/20 Methodology): \$48.50 per square foot (monthly)
- C. Landing Fee: \$1.25 per 1,000 pounds of maximum landed weight
- D. Security Fee: \$25,769.92 (annual)
- E. Incidental Gate/Hold Room Use (Gates 2 & 4): \$150.00 per day
- F. ARFF Overtime Fee: \$134.00 per hour

The motion further authorized the President of the Authority to execute all documents related thereto and directed the Executive Director to enforce said charges retroactive to January 1, 2026, and to continue said charges until such time as formal agreements are executed with each airline.

10. Announcement

It was advised that the Airport's Annual FAA Part 139 Certification Inspection is scheduled for January 12-14, 2026.

11. Engineer's Report

In his Engineer's Report, Mr. Cole Thompson stated that the parking lot project is nearing completion. He further reported that Loop Road Phase I is approximately six (6) weeks from completion. Mr. Thompson also advised that the Parking Lot Phase II fuel farm paving expansions are expected to be completed within the next week, after which construction activities will continue toward the maintenance buildings.

12. 2025 Yearend Airport Report – Executive Director Heath Allen

Mr. Allen presented his 2025 Yearend Airport Report:

Dear President Gremillion:

I am pleased to submit the 2025 Annual Report for Lake Charles Regional Airport (LCH). This past year reflected continued momentum for the Airport, marked by sustained passenger demand, disciplined financial management, and deliberate investment in infrastructure that strengthens the Airport's long-term competitiveness. While the aviation industry continues to evolve, LCH remained focused on reliability, safety, and positioning the airport to support Southwest Louisiana's economic future.

Passenger activity at LCH remained strong throughout 2025, keeping pace with the historic growth experienced in prior years. Enplanements continued with their robust performance, reaffirming confidence in the Airport's air service offerings and overall operational performance. Airline load factors remained healthy, supported by consistent schedules and

competitive fares compared to peer markets. LCH continues to benefit from increased public awareness, improved facilities, and dependable operations that make the airport an attractive option for both business and leisure travelers. The year was not without challenges. Adverse weather events and related operational constraints resulted in an unacceptable number of cancellations and delays earlier in the year. As operational conditions stabilized, performance improved measurably, and the Airport closed the year with passenger activity nearly identical to the record levels achieved in 2024, reflecting both recovery and sustained demand.

From a financial perspective, the Airport maintained a solid overall position. Operating revenues and prudent cost controls supported continued investment in priority capital projects while preserving financial flexibility. As in recent years, personnel costs, maintenance, and insurance remained significant expense drivers. Insurance costs, in particular, continue to present a material challenge for airports across Louisiana, and LCH is no exception. The Airport remains proactive in working with brokers and underwriters to manage exposure while protecting critical assets. While costs continue to present challenges, the Airport was able to stabilize operating expenses at an appropriate and sustainable level during the year. There remain areas where additional efficiencies and improvements are desired, and these will be pursued as conditions allow. Some anticipated revenues, most notably from our airline partners, did not materialize as projected, requiring the continued use of reserves to balance the budget. This approach, while not ideal, was intentional and temporary. As you know, needed adjustments are now being implemented to fully balance the Airport's operating budget in 2026, including enhanced revenue-generation strategies to support operations at appropriate service levels. As part of this effort, the Airport will be asking more of its airline partners in the coming year, increasing their revenue contribution from approximately 4% to closer to 25%, consistent with industry norms for airports of similar size and complexity. More importantly, this increase more closely aligns with the airlines specific cost centers that the Airport incurs.

Capital investment remained a central focus in 2025. Several projects reached completion, while others advanced through design or construction phases. These efforts are intended not only to address immediate operational needs, but also to lay the groundwork for future development and growth. Key completed, ongoing, and planned initiatives include roadway and access improvements, apron development, hangar construction, terminal enhancements, planning studies, and technology upgrades. Collectively, these projects strengthen safety, expand capacity, improve the passenger experience, and enhance the Airport's ability to attract new aviation and non-aviation users.

Operationally, LCH continued to demonstrate a strong commitment to safety and regulatory compliance. The Airport successfully completed required inspections and audits, including Part 139 certification activities, with no significant findings. Daily airfield inspections, training exercises, and coordination with local and federal partners remained core components of the Airport's safety culture. Emergency preparedness and response capabilities were reinforced through drills, technology investments, and interagency collaboration. Regarding technology, we have partnered with several leading industry software providers including AeroSimple, Perry Weather, and AlertAware to fully digitize the collection, tracking and distribution of critical data across the airport's operations. Over the past year, we have also initiated the integration of AI into our daily operations and will continue to strategically expand its use to enhance efficiency, decision-making, and overall organizational performance.

Air service development and marketing efforts remained active throughout the year. The Airport continued engaging incumbent and prospective carriers through industry conferences, data-driven outreach, and direct discussions. Marketing initiatives emphasized reliability, convenience, and value, while reinforcing the Airport's role as a critical regional asset. These efforts, combined with facility improvements and strong operational performance, support the Airport's long-term goal of increasing market capture and expanding service options.

As previously mentioned, rising costs will continue to pressure operating budgets and influence rate-setting discussions with tenants. Addressing these pressures requires a balanced approach that protects the Airport's financial sustainability while remaining competitive. Strategies

under evaluation include contract adjustments, new revenue opportunities tied to facility development, modernization of our Ad Velorem tax, and long-term structural solutions that better align revenues with the Airport's service area.

Looking ahead to 2026, management remains firmly focused on fiscal discipline, operational reliability, and long-term sustainability. The Airport will take the necessary steps to continue to fully balance its operating budget without reliance on reserves, aligning revenues more closely with the true cost of providing safe, reliable, and competitive service. This will include implementing revised airline rates and charges, expanding and diversifying non-airline revenue streams, and continuing to scrutinize expenses while maintaining essential service levels. Capital planning and investment will remain deliberate and strategic, prioritizing projects that improve resilience, efficiency, and economic competitiveness. Through these measures, LCH is positioned to protect its financial foundation while continuing to support growth and economic opportunity for Southwest Louisiana

The Airport's strategic priorities remain clear: enhance access and infrastructure, support economic development, improve resilience, and deliver a high-quality experience for users and stakeholders. Investments in utilities, roadways, and planning may not always be visible to passengers, but they are essential building blocks for future growth.

In closing, I would like to thank the Airport Authority, the Calcasieu Parish Police Jury, our legislative partners, consultants, and—most importantly—our dedicated employees. Their professionalism and commitment ensure that Lake Charles Regional Airport continues to serve as a vital transportation hub and economic engine for Southwest Louisiana. I look forward to working with all of you in 2026 as we continue building on this progress.

13. Adjournment

There being no further business, a motion was made by Mr. Hixson, seconded by Mr. Dickson, and carried unanimously to adjourn the meeting.

Respectfully Submitted,

Adam Gremillion, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 7th day of January 2026 and approved by said Authority on the 11th day of February 2026.

John Jixon, Secretary