

AIRPORT AUTHORITY OF AIRPORT DISTRICT NO. ONE

CALCASIEU PARISH, LOUISIANA

REGULAR MEETING MINUTES

December 3, 2025 – 4:00 PM

Department of Public Safety Conference Room

1. Call to Order

The regular meeting of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, was called to order at 4:00 PM on Wednesday, December 3, 2025, in the Department of Public Safety Conference Room by Mr. Hiram DuRousseau, II, President.

2. Roll Call

Present:

Mr. Adam Gremillion

Mr. Chris Dickson

Mrs. Emily Fenet Parker

Absent:

Mr. John Hixson

Also Present:

Mr. Heath Allen

Mr. Mike Dees

Mr. Cole Thompson

Mr. Walt Jessen, Jr.

Mr. Jimmy Grigus

Mrs. Amelia Hebert

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Minutes

Motion: It was moved by Mr. Gremillion, seconded by Mrs. Parker, and carried unanimously to approve the minutes of the Regular Authority Meeting held on November 12, 2025.

5. Approval of Invoices

Motion: Motion was made by Mrs. Parker, seconded by Mr. Gremillion, and carried unanimously to approve the payment of all current invoices.

6. Public Hearing – 2026 Operating Budget

A public hearing was held to receive comments and input from the public on the Airport Authority of Airport District No. One's proposed Fiscal Year 2026 Operating Budget.

7. Adoption of Fiscal Year 2026 Operating Budget

Motion: It was moved by Mr. Gremillion, seconded by Mrs. Parker, and carried unanimously to adopt a resolution approving the Fiscal Year 2026 Annual Budget. Resolution: 120032025

8. Amendment of Fiscal Year 2025 Operating Budget

Motion: It was moved by Mrs. Parker, seconded by Mr. Gremillion, and carried unanimously to adopt a resolution amending the Fiscal Year 2025 Annual Budget. Resolution 12032025-1

9. Airport Rules and Regulations

Motion: Motion was made by Mrs. Parker, seconded by Mr. Gremillion, and carried unanimously to adopt a resolution approving the Airport Rules and Regulations. Resolution No. 12032025-2

10. Airport Rates, Charges, and Fees

Motion: It was moved by Mr. Dickson, seconded by Mrs. Parker, and carried unanimously to adopt a resolution approving the Airport Rates, Charges, and Fees. Resolution No. 12032025-3

11. Engineer's Report

Mr. Walt Jessen, Jr. provided an update on current projects including the Passenger Parking Lot Phase II and Loop Road Phases I and II.

12. Monthly Airport Report – Executive Director

Mr. Heath Allen reported on project status, settlement discussions, and passenger enplanement activity.

13. Adjournment

There being no further business, the meeting was adjourned.

Respectfully Submitted,

Hiram DuRousseau, II, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 3rd day of December 2025 and approved by said Authority on the 7th day of January 2026.

Emily Fenet Parker, Secretary