

# AGENDA

## AIRPORT AUTHORITY – AIRPORT DISTRICT NO. ONE

REGULAR MEETING  
November 12, 2025

1. Call to Order by President DuRousseau.
2. Pledge of Allegiance.
3. Consideration of a motion to approve the minutes of the Regular Authority Meeting held on October 1, 2025.
4. Consideration of a motion to approve payment of all current invoices.
5. Advise that the draft of the 2026 Annual Budget is being presented for review. – Heath Allen

*Agenda Note: A public hearing will be held at the Airport Authority meeting on December 3, 2025, and advertised accordingly*

6. Advise that Airport Fire Fighter Mark Lewis was honored by the Southwest Louisiana Mutual Aid Association by receiving Responder Recognition of the Year for his service to LCH and as the Assistant Chief of the Ward 8 Fire Protection District 1 (Iowa, LA) at their 2025 First Responder appreciate event.
7. Advise that Mrs. Amelia Hebert was honored by the Louisiana Airport Manager's and Associates (LAMA) with the Dedication of Service Award for her role as Secretary of the organization at their 2025 annual conference which was recently held in Lake Charles.
8. Consideration of a motion to authorize the Executive Director to execute a letter of engagement with the CPA firm of Steven M. Derouen & Associates to perform the 2025 year-end legislative audit of the Airport Authority's financial records.
9. Consideration of a motion to approve signatory airline and terminal use agreements between the Airport Authority and the following airlines:
  - A. American Airlines
  - B. United Airlines
10. Consideration of a motion to approve recommended Change Order No. 4 & Final relating to the PERC Development, LLC contract for the Passenger Parking Lot Phase II project:
  - A. Reconciliation of Quantities.  
Total cost of change Order: Approximately \$226,638.56

11. Advise that drafts of the following documents are being presented to the Authority for review with action to be taken at the December board meeting:
  - A. Airport Rules and Regulations
  - B. Airport Rates, Charges, and Fee's
12. Receive Engineer's Report – Walt Jessen, Jr.
13. Receive the Monthly Airport Report – Heath Allen
14. Receive comments and questions from Board Members.
15. Consideration of a motion to adjourn.

