

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session at 4:00 PM on February 5, 2025, in the Airport's Department of Public Safety Conference room with Mr. Hiram DuRousseau, II, President, presiding with the following members present:

Messrs. Adam Gremillion, John Hixson, and Chris Dickson.

Mrs. Emily Parker.

Also present were Messrs. Heath Allen, Jimmy Grigus, and Mrs. Amelia Hebert.

The Pledge of Allegiance was recited.

It was moved by Mr. Hixson, seconded by Mr. Gremillion, and carried unanimously to approve the minutes of the Regular Authority Meeting held on January 8, 2025.

Motion was made by Mrs. Parker, seconded by Mr. Hixson, and carried unanimously to approve payment of all current invoices.

It was moved by Mr. Gremillion, seconded by Mr. Hixson, and carried unanimously to move the March meeting of the Airport Authority from Wednesday, March 5, 2025, to Wednesday, March 12, 2025.

It was advised that the Airport's annual FAA Part 139 airport certification inspection was held from February 3, 2025, through February 5, 2025, at 4:00 PM.

Mr. Allen stated that the inspection went well, with two minor discrepancies, one with the FBO mobile fuel truck tires and the other related to an area of water ponding near the airfield.

Mr. Allen updated the Board with a report regarding the purchase back of service related to the Louisiana Parochial Employees Retirement System (PERS) and the current Director of Public Safety. Mr. Allen explained that the airport administration in place in 1990 did not enroll Mr. Primeaux in PERS even though he was working in excess of the required number of hours which required his enrollment in retirement benefits. After going through due process, it was determined that this was an error on the part of the Airport and as such PERS has provided a calculation of the Airport's contribution which is approximately \$202,885.00.

Motion was made by Mrs. Parker, seconded by Mr. Hixson, and carried unanimously approving payment from the Airport for the purchasing of Chad Primeaux's back retirement.

It was moved by Mr. Dickson, seconded by Mr. Hixson, and carried unanimously approving an Entergy right-of-way agreement serving a private development from utilities located on Airport property and further authorize the President of the Authority or his designee to execute all documents related thereto.

Motion was made by Mr. Gremillion, seconded by Mr. Hixson, and carried unanimously to approve a professional services agreement between the Airport and Garver for the planning and design of rental car ready-car parking lot canopies.

It was moved by Mrs. Parker, seconded by Mr. Dickson, and carried unanimously to appoint a committee consisting of Adam Gremillion and John Hixson to review the proposed airline rates and charges model before presenting it to the airlines serving LCH. The full Authority will consider action to adopt said rates and charges at a later date.

Motion was made by Mr. Dickson, seconded by Mr. Gremillion, and carried unanimously to approve the following recommended change orders:

- A. K&J Development of SWLA contract for the Equipment Storage Building – Change Order No. 1 – upsizing of drainage and the electrical feeder wire. Total Cost of Change Order; \$25,557.00 and sixty (60) days.
- B. Pat Williams Construction contract for the South Apron Expansion – Change Order No. 2 – Excavation, handling, and relocation of removed poor surficial material to facilitate the relocation of the access road. Total Cost of Change Order: \$4,929.00 and zero (0) days.

It was moved by Mr. Gremillion, seconded by Mr. Hixson, and carried unanimously to declare the following project(s) substantially complete and further authorize the advertisement of a forty-five-day lien period:

- A. Equipment Storage Building, K & J Development of SWLA
- B. South Apron Expansion, Pat Williams Construction

In Walt Jessen's absence, Mr. Allen reported that all projects are progressing after the snow and rain ended.

In his monthly airport report, Mr. Allen reported that he had luncheon meetings with Senator Abraham and Representative Bourrique, discussing capital outlay and state funding for those projects. Mr. Allen stated that the meetings were primarily in trying to get the last Million dollars in capital outlay funded for the Entrance Road project.

Next, Mr. Allen gave an update on the Blizzard, he reported that without snow plows, the Airport was closed Tuesday, January 21st at 0430 except for emergency helicopters, and the Airport reopened Thursday, January 23rd at 1030.

Mr. Allen elected to shut down rather than use metal blades from a grater on the runway due to potential paint and reflector damage, which would then incur costs to repair.

Lastly, Mr. Allen reported that there is a 30% decrease in the property insurance premium this year.

There being no further business, it was moved by Mrs. Parker, seconded by Chris Dickson, and carried unanimously that the meeting be adjourned.

Hiram DuRousseau, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 5th day of February 2025 and approved by said Authority on the 12th day of March 2025.

Emily Parker, Secretary