

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session at 4:00 PM on December 4, 2024, in the Airport's Department of Public Safety Conference room with Chris Dickson, President, presiding, with the following members present:

Messrs. Hiram DuRousseau and Adam Gremillion.

Mrs. Emily Parker.

Absent – Mr. John Hixson.

Also present were Messrs. Heath Allen, Jimmy Grigus, Walt Jessen Jr., and Mrs. Amelia Hebert.

The Pledge of Allegiance was recited.

It was moved by Mrs. Parker, seconded by Mr. Gremillion, and carried unanimously to approve the minutes of the Regular Authority Meeting held on November 6, 2024.

Motion was made by Mr. DuRousseau, seconded by Mrs. Parker, and carried unanimously to approve payment of all current invoices.

A public hearing was held to receive comments and input on the Airport Authority of Airport District No.—one's proposed operating budget for the year 2025.

It was moved by Mr. Gremillion, seconded by Mr. DuRousseau and carried unanimously to suspend the rules in order to add the following items to the agenda:

There being no public comment, motion was made by Mr. Durousseau, seconded by Mrs. Parker, and carried unanimously to adopt a resolution accepting a matching funds grant offer in the amount of \$20,349.00 from the Louisiana Department of Transportation and Development for the Airport Entrance Road Improvements Phase II project and further authorize the President of the Airport Authority or his designee to execute all documents related thereto.

Motion was made by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to adopt a resolution approving the following relative to the Airport's 2025 Annual Operating Budget:

Section 1. The Fiscal Year 2025 Annual budget of the Airport Authority, as submitted by the Executive Director, is hereby adopted.

Section 2. Certification is hereby given that all actions required by the Local Government Budget Act have been completed in compliance with LSA – R.S. 39:1305 et seq.

Section 3. In accordance with LSA – R.S. 39:1305D, the Executive Director is authorized to make changes within various budget classifications without further approval of the governing authority.

Next, a presentation concerning PFAS chemicals (Per-perfluoroalkyl substances) and legal representation for possible contamination of airport property was given by Mr. Matt Lundy.

It was moved by Mr. Gremillion, seconded by Mr. DuRousseau, and carried unanimously approving testing of specific locations on Airport property and engaging the law firm of Lundy and Davis Law to represent the Airport in matters relating to possible PFAS contamination.

Motion was made by Mrs. Parker, seconded by Mr. DuRousseau, and carried unanimously to adopt a resolution amending the Fiscal Year 2024 Annual Budget of the Airport Authority as presented in accordance with LSA – R.S. 39:1310 and 1311.

It was moved by Mr. DuRousseau, seconded by Mrs. Parker, and carried unanimously to approve the recommended Change Order No. 1 relating to Pat Williams Construction, LLC contract for the Terminal Access Loop Road and General Aviation Area Service Road -Phase I project:

A. Add quantities for additional scope and CPPJ “In Lieu of Detention” Fee:

\$1,353.00

Total cost of change order: \$209,537.15

In his Engineer’s Report, Mr. Walt Jessen stated that the Corporate Hangar project is going well.

Next, Mr. Jessen reported that the maintenance building stone access is being installed in front of it, and the doors are expected to arrive soon as well.

Moving on, he stated that the South Apron is fully paved, and the access road from the airport service road up to the apron is next to complete. Due to the weather concerns this week, the cement pour is scheduled for next week.

Lastly, the Parking Lot Phase II project was slowed down during the Thanksgiving Holiday to release the entire parking lot to the traveling public; now that the Holiday is over, work will resume on aisle five next week.

In his Monthly Airport Report, Mr. Allen reported no parking issues during the Holiday, such as passengers having to park on the grass.

Next, Mr. Allen reported that in October for the first time in history, 10,098 passengers departed the Airport. Mr. Allen added that June was also a record month, and October beat those numbers. He is hopeful that 2024 will be a record year for passenger enplanements.

Next, Mr. Allen said he held a year-end rental car industry meeting to extend ending agreements and discuss plans for the airport's rental car area. Mr. Allen then gave the board a report on gross sales of rental cars from 2019 to 2024.

Moving on, Mr. Allen reported that the liability insurance audit will take place next week. Mr. Allen stated that it is similar to the FAA Part 139 Certification Inspection.

Next, Mr. Allen stated that he met with the property insurance adjustor to discuss options that may help with premium rates; he is also considering reducing limits to help with that cost.

Mr. Allen added that the week before Christmas, there will be a two-day master plan meeting with the Airport's consultants. Mr. Allen will follow up with the Board on all planned future projects.

Lastly, Mr. Allen stated that, unfortunately, Freeman Jet Center's GM, Hunter Bernal, will be moving to Texas in December, and they are actively looking for a replacement Manager.

There being no further business, it was moved by Mr. Gremillion, seconded by Mrs. Parker, and carried unanimously that the meeting be adjourned.

Chris Dickson, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 4th day of December 2024 and approved by said Authority on the 8th day of January 2025.

Adam Gremillion, Secretary