

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session at 4:00 PM on July 2, 2024, in the Airport's Department of Public Safety Conference room with Chris Dickson, President, presiding with the following members present:

Messrs. John Hixson, Adam Gremillion, and Hiram DuRousseau, II.

Absent: Mrs. Emily Parker.

Also present were Messrs. Heath Allen, Jimmy Grigus, and Mrs. Amelia Hebert.

The Pledge of Allegiance was recited.

Motion was made by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to approve the minutes of the Regular Authority Meeting held on June 5, 2024.

It was moved by Mr. DuRousseau, seconded by Mr. Hixson, and carried unanimously to approve payment of all current invoices.

Motion was made by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to approve two Entergy right-of-way agreements related to the proposed construction of a roundabout at the intersection of Lake St. and Gauthier Rd. and further authorize the President of the Authority or his designee to execute all documents related thereto.

It was moved by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to approve task order 10 between the Airport and Kutchins and Groh to update the passenger terminal lease rate model at the Lake Charles Regional Airport (LCH) and further authorize the Executive Director to execute all documents related thereto.

Motion was made by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to authorize the Executive Director to engage the Airport's Air Service consultant to prepare an application for a small community air service development grant.

It was noted that this account would only be undertaken if the Airport can secure a letter of support for new service from one of our target airlines.

It was moved by Mr. Gremillion, seconded by Mr. DuRousseau, and carried unanimously to approve a professional services agreement between the Airport and Crawford, Murphy & Tilly, Inc. (CMT) to provide professional Planning, Architectural, and Engineering Services related to the preparation of the second phase of a siting analysis of the Air Traffic Control Tower at the Lake Charles Regional Airport (LCH) and further authorize the President of the Authority or his designee to execute all documents related thereto.

It was noted that the budget for this project is \$398,450.00 and is being funded 100% by Louisiana Aviation Trust Funds.

Motion was made by Mr. DuRousseau, seconded by Mr. Hixson, and carried unanimously to approve a reimbursable agreement between the Airport and the Federal Aviation Administration for the expenses related to the review and approval of a siting analysis of the Air Traffic Control Tower at the Lake Charles Regional Airport (LCH) and further authorize the President of the Authority or his designee to execute all documents related thereto.

It was noted that the project is being funded 100% by Louisiana Aviation Trust Funds.

It was moved by Mr. DuRousseau, seconded by Mr. Hixson, and carried unanimously to approve the following recommended change orders:

- A. PERC Development LLC contract for the FBO Freeman Jet Center Project, Change Order No. 7 – Total change order cost \$18,473.83.

Motion was made by Mr. Gremillion, seconded by Mr. Hixson, and carried unanimously. Declaring the following project(s) substantially complete and further authorize advertisement of a forty-five-day lien period:

- A. New Group 9 Hangar #2, K & J Development of SWLA, LLC. – July 16, 2024

In Mr. Walt Jessen's absence, Mr. Allen reported that the parking lot, hangar 5, and the equipment storage building projects have not made much progress in the last few weeks due to inclement weather.

Next, Mr. Allen stated the contracts for the Loop Rd and South Apron projects should be in place within the next couple of days.

In his Monthly Airport Report, Mr. Allen stated that he is anticipating strong June passenger enplanement numbers considering the overflow of parking.

Next, Mr. Allen stated that recent meetings of the Technical Advisory Committee and Community Advisory Committee, which were held in conjunction with the Airport's Master Plan update, went very well.

There being no further business, it was moved by Mr. DuRousseau, seconded by Mr. Hixson, and carried unanimously that the meeting be adjourned.

Chris Dickson, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 2nd day of July 2024 and approved by said Authority on the 7th day of August 2024.

Adam Gremillion, Secretary