

# AGENDA

## AIRPORT AUTHORITY – AIRPORT DISTRICT NO. ONE

REGULAR MEETING  
July 2, 2024

1. Call to Order by President Dickson.
2. Pledge of Allegiance.
3. Consideration of a motion to approve the minutes of the Regular Authority Meeting held on June 5, 2024.
4. Consideration of a motion to approve payment of all current invoices.
5. Consideration of a motion to approve two Entergy right-of-way agreements related to the proposed construction of a roundabout at the intersection of Lake St. and Gauthier Rd. and further authorize the President of the Authority or his designee to execute all documents related thereto.
6. Consideration of a motion to approve task order 10 between the Airport and Kutchins and Groh to update the passenger terminal lease rate model at the Lake Charles Regional Airport (LCH) and further authorize the Executive Director to execute all documents related thereto.
7. Consideration of a motion to authorize the Executive Director to engage the Airport's Air Service consultant to prepare an application for a small community air service development grant.

*Agenda Note: This action would only be undertaken if the Airport can secure a letter of support for new service from one of our target airlines.*

8. Consideration of a motion to approve a professional services agreement between the Airport and Crawford, Murphy & Tilly, Inc. (CMT) to provide professional Planning, Architectural, and Engineering Services related to the preparation of the second phase of a Siting Analysis of the Air Traffic Control Tower at the Lake Charles Regional Airport (LCH) and further authorize the President of the Authority or his designee to execute all documents related thereto.

*Agenda Note: The budget for this project is \$398,450.00 and is being funded 100% by Louisiana Aviation Trust Funds.*

9. Consideration of a motion to approve a reimbursable agreement between the Airport and the Federal Aviation Administration for the expenses related to the review and approval of a Siting Analysis of the Air Traffic Control Tower at the Lake Charles Regional Airport (LCH) and further authorize the President of the Authority or his designee to execute all documents related thereto

*Agenda Note: The project is being funded 100% by Louisiana Aviation Trust Funds.*

10. Consideration of a motion to approve the following recommended change orders:

A. PERC Development LLC contract for the FBO Freeman Jet Center project, Change Order No. 7 – Total change order cost \$18,473.83.

11. Consideration of a motion declaring the following project(s) substantially complete and further authorize advertisement of a forty-five-day lien period:

A. New Group 9 Hangar #2, K & J Development of SWLA, LLC

12. Receive Engineer's Report – Walt Jessen, Jr.

13. Receive Monthly Airport Report – Heath Allen

14. Receive comments and questions from Board Members.

15. Consideration of a motion to adjourn.

