

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session at 4:00 PM on May 8, 2024, in the Airport's Department of Public Safety Conference room with Chris Dickson, President, presiding with the following members present:

Messrs. Hiram DuRousseau, II, Adam Gremillion, and John Hixson.

Mrs. Emily Parker.

Also present were Messrs. Heath Allen, Jimmy Grigus, and Walt Jessen, Jr.

The Pledge of Allegiance was recited.

It was advised that bids were received for a new Airfield Power Sweeper for FOD Removal on May 6, 2024, at 3:00 PM.

A motion was made by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to accept the lowest and only responsive and responsible bid of \$334,000.00 from River City Hydraulics, Inc.

It was noted that the project's total budget is \$320,000.00, which is funded by the Federal Aviation Administration Airport Improvement Program (AIP) and State of Louisiana Aviation Transportation Trust (ATF) funds.

It was moved by Mr. Gremillion, seconded by Mr. DuRousseau, and carried unanimously to approve the minutes of the Regular Authority Meeting held on April 9, 2024.

A motion was made by Mr. DuRousseau, seconded by Mrs. Parker, and carried unanimously to approve the payment of all current invoices.

It was moved by Mr. DuRousseau, seconded by Mrs. Parker, and carried unanimously to adopt a resolution accepting a grant from the Federal Aviation Administration for the acquisition of a new Airfield Power Sweeper for FOD Removal and further authorize the President of the Airport Authority or his designee to execute the grant agreement and all other documents related thereto.

A motion was made by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to adopt a resolution requesting/accepting an approximate \$115,582.00 grant from the LADOTD (10% State Aviation Trust Fund Match) for the Airfield Power Sweeper for FOD Removal and further authorize the President of the

Airport Authority or his designee to execute the Sponsor State Agreement and all other documents related thereto.

It was advised that the American Association of Airport Executives and Digicast have again recognized the Lake Charles Regional Airport for training excellence in 2023 for the ninth consecutive year. The airport had five LCH public officers who qualified as level 3 (150 or more tests passed) and ranked among the top 48 airport employees in the United States for all sizes of airports.

- A. John Johnson – Ranked 24th with 203 tests passed
- B. Brandon Borden – Ranked 26th with 200 tests passed
- C. Kory Manuel – Ranked 30th with 192 tests passed
- D. Mark Lewis – Ranked 33rd with 190 tests passed
- E. Roger Henry – Ranked 48th with 156 tests passed

It was moved by Mr. DuRousseau, seconded by Mr. Hixson, and carried unanimously to adopt a resolution requesting/accepting a grant from the LADOTD (100% State Aviation Trust Fund Match) for the South Apron Expansion and further authorize the President of the Airport Authority or his designee to execute the Sponsor State Agreement and all other documents related thereto.

A motion was made by Mr. DuRousseau, seconded by Mrs. Parker, and carried unanimously to declare the following projects substantially complete and further authorize advertisement of a forty-five-day lien period.

- A. Fixed Base Operator/Freeman Jet Center
- B. Airport Entrance Road – Phase I

It was moved by Mr. DuRousseau, seconded by Mr. Hixson, and carried unanimously to approve the following recommended change orders:

- A. K & J Development of SWLA contract for Hangar 2 project, Change order No. 1 – install new 120/208 service for high mast lighting – Total change order cost \$17,947.00.
- B. K & J Development of SWLA contract for Hangar 2 project, Change order No. 2 – install conduits for Beta Aircraft Chargers (Beta to reimburse the Airport) – Total change order cost \$29,490.00.

In his Engineer's Report, Mr. Walt Jessen stated that the Parking Lot Phase II is moving along well, with minor slowdowns due to weather.

Next, Mr. Jessen reported that bids will be received for the Entrance Road project on Friday.

Lastly, Mr. Jessen stated that Hangar 2 is moving along as well.

In his Monthly Airport Report, Mr. Allen stated that Hangar 5 and the equipment storage building will also be underway soon.

Mr. Allen added that the second phase of the Entrance Rd. Project currently has priority five capital outlay funding, and he is working with the Airport's governmental affairs consultants to move it to priority 1.

Mr. Allen reported on the ongoing terminal improvements, stating that the food and beverage concession is now open. Mr. Allen added that plans are underway for improvements to food and beverage on the secure side of operations and that the electric vehicle chargers are now installed in the passenger parking lot and are fully operational.

Moving on, Mr. Allen said there are also plans to update the terminal restrooms, add worktables with power, update seating, and add a pre-check lane. These are all updates Mr. Allen believes will improve the passenger experience at LCH.

Next, in his report, Mr. Allen states that passenger enplanements were up 16% over last April, with April 2024 being the third-best April on record. Mr. Allen reported that United Airlines is bringing back a third frequency and that American Airlines is now operating the EMB-170 daily on a single frequency.

Next, Mr. Allen stated that at the end of the month, he will attend a Jumpstart air service recruitment conference and has meetings set up with United, American, SkyWest, and Avelo.

Mr. Allen then reported that rental car revenue is up 8% over last year, with one million dollars in gross revenue year to date.

Next, on Federal Legislative matters, Mr. Allen stated that the FAA Reauthorization ends on the 10th of May 2024, and the Senate is working through

several amendments to get the Reauthorization passed before the deadline. Mr. Allen also reported that the Airport received news that the Department of Homeland Security has cut the Law Enforcement Officer Reimbursement Program. Mr. Allen explained that this program reimbursed a portion of the cost to provide security at the terminal checkpoint in the Airport and that it would have a negative impact of approximately thirty-five thousand dollars on the 2024 budget and approximately fifty thousand dollars on next year's budget.

Next, Mr. Allen reported that the State Legislative session is ongoing and overall quiet.

Lastly, Mr. Allen will attend Aviation Day along with SWLA Day at the State Capital. The Louisiana Airport Managers Association is organizing a reception and a small airshow for the event.

There being no further business, Mr. Gremillion moved, Mr. DuRousseau seconded, and the motion carried unanimously that the meeting be adjourned.

Chis Dickson, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 8th day of May 2024 and approved by said Authority on the 5th day of June 2024.

Adam Gremillion, Secretary