

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session at 4:00 PM on February 7, 2024, in the Airport's Department of Public Safety Conference room with Chris Dickson, President, presiding with the following members present:

Messrs. Hiram DuRousseau, II, Adam Gremillion, and John Hixson.

Mrs. Emily Parker.

Also present were Messrs. Heath Allen, Walt Jessen, Jr. Jimmy Grigus, and Mrs. Amelia Hebert.

The Pledge of Allegiance was recited.

Motion was made by Mr. DuRousseau, seconded by Mr. Hixson, and carried unanimously to approve the minutes of the Regular Authority Meeting held on January 10, 2024.

It was moved by Mr. Gremillion, seconded by Mr. DuRousseau, and carried unanimously to approve the payment of all current invoices.

It was advised that the Airport's Annual Part 139 Certification Inspection is being held on February 7<sup>th</sup> and 8<sup>th</sup>, 2024. Janny Siddons of the Federal Aviation Administration's Southwest Region will inspect all facets of the Airport's FAR Part 139 Certification.

Motion was made by Mrs. Parker, seconded by Mr. Hixson, and carried unanimously to authorize the Executive Director to advertise plans and specifications for the bidding for the following projects/equipment:

- A. Hangar 5 – Budget \$1,231,179.00 (FEMA and Insurance)
- B. Equipment Storage Building Two – Budget \$687,000.00 (FEMA and Insurance)
- C. South Apron Expansion – Budget \$2,250,000.00 (State 100%)
- D. Runway and Taxiway Sweeper – Budget \$311,111.00 (Federal 90% State 10%)
- E. Terminal Area Loop and General Aviation Access Road Improvements Phase I and II – Budget \$3,986,600.00 (Federal AIP, BIL, CPF, and State Match)

It was moved by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to ratify task order nine between the Airport and Kutchins and Groh relative to project implementation services associated with the Airport Entrance Road – Phase I.

In his Engineer's report, Mr. Jessen stated that equipment is on the highway for Phase I of the Entrance Road project, which is sewer and water, and the notice to proceed is scheduled for Monday.

Next, Mr. Jessen reported that the Parking Lot Phase II Expansion pre-construction conference is next Thursday.

In his Monthly Airport Report, Mr. Allen reported that while we pass a budget item for property insurance each Fall, the policy does not renew until the end of January in each budget year. Therefore, the amount passed in the budget is based on an estimate from the previous year. The budget for the 2024 property insurance premium was passed at \$375,000, however the policy recently renewed at \$650,000. Mr. Allen advised that this is a concern moving forward as property insurance has become difficult to get and is not affordable for the long term.

Moving on, Mr. Allen reported that passenger enplanements were strong in January 2024 with 30% increase over 2023.

Next, Mr. Allen said he will attend the FAA Partnership Conference.

Lastly, Mr. Allen is hoping that the food and beverage in the terminal building will be open by March.

There being no further business, it was moved by Mr. Hixson, seconded by Mrs. Parker, and carried unanimously that the meeting be adjourned.

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Chris Dickson, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 7th day of February 2024 and approved by said Authority on the 13th day of March 2024.

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Adam Gremillion, Secretary