

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session at 4:00 PM on December 13, 2023, in the Airport's Department of Public Safety Conference Room with Chris Dickson, Vice-President, presiding with the following members present:

Messrs. Hiram DuRousseau, II, and Adam Gremillion.

Mrs. Mary Kaye Eason and Mrs. Emily Parker.

Also present were Messrs. Heath Allen, Mark McMurry, Walt Jessen, Jr., Jimmy Grigus, and Mrs. Amelia Hebert.

The Pledge of Allegiance was recited.

It was advised that bids were received for the Passenger Parking Lot Phase II project on December 12, 2023, at 3:00 PM.

Motion was made by Mr. DuRousseau, seconded by Mrs. Eason, and carried unanimously to accept PERC Development as the lowest responsive and responsible bidder with a bid of \$2,035,360.20.

It was noted that the total budget for this project is \$2,830,000.000 and is being funded by Passenger Facility Charges.

It was moved by Mrs. Eason, seconded by Mr. DuRousseau, and carried unanimously to approve the minutes of the Regular Authority Meeting held November 1, 2023.

Motion was made by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to approve payment of all current invoices.

It was advised that the Calcasieu Parish Police Jury has appointed Mrs. Emily Fenet Parker to replace Mr. John Berryhill as a member of the Airport Authority Board, effective November 2, 2023.

A public hearing was held to receive comments and input on the Airport Authority of Airport District No. One's Proposed Operating budget for the year 2024.

There being no comments from the public. It was then moved by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to adopt a resolution approving the following relative to the Airport's 2024 Annual Operating Budget:

Section 1. The Fiscal Year 2024 Annual Operating Budget of the Airport Authority, as submitted by the Executive Director, is hereby adopted.

Section 2. Certification is hereby given that all actions required by the Local Government Budget Act have been completed in compliance with LSA – R.S. 39:1305 et seq.

Section 3. In accordance with LSA – R.S. 39:1305D the Executive Director is authorized to make changes within various budget classifications without further approval of the governing authority.

It was moved by Mrs. Eason, seconded by Mr. Gremillion, and carried unanimously to move the regular meeting of the Authority from January 3, 2024 to January 10, 2024. at 4:00 PM.

Motion was made by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to adopt a resolution amending the Fiscal Year 2023 Annual Budget of the Airport Authority as presented in accordance with LSA- R.S. 39:1310 and 1311.

It was moved by Mr. Gremillion, seconded by Mr. DuRousseau, and carried unanimously to adopt a resolution thanking Mr. John Berryhill for his service as a member of the Airport Authority from March 2020.

Motion was made by Mr. DuRousseau, seconded by Mrs. Eason, and carried unanimously to ratify an amendment to the agreement between the Airport and CSRS Disaster Recovery Management, LLC to extend the agreement by one year.

It was moved by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to ratify an agreement between the Airport and CSRS Disaster Recovery Management, LLC to assist the Airport in the preparation of a grant application to FEMA's Building Resilient Infrastructure and Communities (BRIC) program for the funding feasibility and planning of an Electric Microgrid project to serve the Airport campus.

Motion was made by Mrs. Eason, seconded by Mr. Gremillion, and carried unanimously to approve the following change orders:

A. PERC Development LLC contract for the FBO/Freeman Jet Center, Change Order No. 5 – Hangar Water Line, GSE Wall Paint, Service Entrance, Breaker Change, GSE Storage Renovation – Total cost of change order: \$57,267.57.

In his Engineer's report, Mr. Walt Jessen stated that the Hangar 2 pre-construction conference was held, and construction will start in the next few weeks.

Next, Mr. Jessen stated that the contract documents are being prepared for the Entrance Road Phase 1 project.

In his Monthly Airport Report, Mr. Allen welcomed Mrs. Parker to the Board. Next, Mr. Allen updated that the recent ad valorem proposition passed with 65% approval by voters. Moving on, Mr. Allen gave an update on passenger numbers, stating that the year ending November is up 42% over 2019, and through November 2023, it has been the best year in terms of passengers since 1999. Mr. Allen then thanked Mrs. Mary Kaye Eason for her service as a Board Member, as this was her last Board Meeting. Lastly, Mr. Allen thanked Mr. Mark McMurry and announced that Mr. McMurry is officially retiring and that this is the last board meeting as a consultant for the airport.

There being no further business, it was moved by Mr. Gremillion, seconded by Mrs. Eason, and carried unanimously that the meeting be adjourned.

Chris Dickson, Vice-President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 13th day of December 2023 and approved by said Authority on the 10th day of January 2024.

Hiram DuRousseau, II, Secretary