

# AGENDA

## AIRPORT AUTHORITY – AIRPORT DISTRICT NO. ONE

REGULAR MEETING  
December 13, 2023

1. Call to Order by Vice-President Dickson.
2. Pledge of Allegiance.
3. **Advise that bids were received for the Passenger Parking Lot Phase II project on December 12, 2023, at 3:00 PM. Take appropriate action to accept the lowest responsive and responsible bidder.**

*Agenda Note: The total budget for this project is \$2,830,000.00 and is being funded by Passenger Facility Charges.*

4. Consideration of a motion to approve the minutes of the Regular Authority Meeting held November 1, 2023.
5. Consideration of a motion to approve payment of all current invoices.
6. Advise that the Calcasieu Parish Police Jury has appointed Mrs. Emily Fenet Parker to replace Mr. John Berryhill as a member of the Airport Authority Board, effective November 2, 2023.
7. Hold a public hearing as advertised to receive public comment and input on the Airport Authority of Airport District No. One's proposed operating budget for the year 2024.
8. Consideration of a motion to adopt a resolution approving the following relative to the Airport's 2024 Annual Operating Budget:

Section 1. The Fiscal Year 2024 Annual Budget of the Airport Authority, as submitted by the Executive Director, is hereby adopted.

Section 2. Certification is hereby given that all actions required by the Local Government Budget Act have been completed in compliance with LSA – R.S. 39:1305 et seq.

Section 3. In accordance with LSA – R.S. 39:1305D, the Executive Director is authorized to make changes within various budget classifications without further approval of the governing authority.

9. Consideration of a motion to move the regular December meeting of the Authority from January 3, 2024, to January 10, 2024, at 4:00 PM.
10. Consideration of a motion to adopt a resolution amending the Fiscal Year 2023 Annual Budget of the Airport Authority as presented in accordance with LSA – R.S. 39:1310 and 1311.

11. Consideration of a motion to adopt a resolution thanking Mr. John Berryhill for his service as a member of the Airport Authority from March 2020.
12. Consideration of motion ratifying an amendment to the agreement between the Airport and CSRS Disaster Recovery Management, LLC to extend the agreement by one year.
13. Consideration of a motion ratifying an agreement between the Airport and CSRS Disaster Recovery Management, LLC to assist the Airport in the preparation of a grant application to FEMA's Building Resilient Infrastructure and Communities (BRIC) program for the funding feasibility and planning of an Electric Microgrid project to serve the Airport campus.
14. Consideration of a motion to approve the following recommended change orders:
  - A. PERC Development LLC contract for the FBO/Freeman Jet Center, Change Order No. 5 – Hangar Water Line, GSE Wall Paint, Service Entrance, Breaker Change, GSE Storage Renovation – Total cost of change order: \$57,267.57.
15. Receive Engineer's Report – Walt Jessen, Jr.
16. Receive the Monthly Airport Report – Heath Allen
17. Receive comments and questions from Board Members.
18. Consideration of a motion to adjourn.

