

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session at 4:00 PM on September 6, 2023, in the Airport's Department of Public Safety Conference Room with John Berryhill, President, presiding with the following members present:

Messrs. Hiram DuRousseau, II, Chris Dickson, and Adam Gremillion.

Mrs. Mary Kaye Eason.

Also present were Messrs. Heath Allen, Mark McMurry, Mike Dees, Jimmy Grigus, and Mrs. Amelia Hebert.

The Pledge of Allegiance was recited.

It was moved by Mrs. Eason, seconded by Mr. Dickson, and carried unanimously to approve the minutes of the Regular Authority Meeting held August 2, 2023.

Motion was made by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to approve payment of all current invoices.

It was moved by Mr. Dickson, seconded by Mrs. Eason, and carried unanimously to renew a contract between the Airport and the Picard Group for Federal Governmental Affairs consulting for a period of one year and further authorize the Executive Director to execute all documents related thereto.

Motion was made by Mr. Gremillion, seconded by Mr. DuRousseau, and carried unanimously to ratify a new 5-year lease agreement between Acadian Ambulance (AirMed) and the Airport for office and hangar space in the newly constructed hangar number 3 and further authorize the President of the Airport Authority to execute all documents related thereto.

It was moved by Mr. Gremillion, seconded by Mr. Dickson, and carried unanimously to approve a new 10-year lease agreement between the Federal Aviation Administration and the Airport for approximately 8,011 square feet of space in the Airport Traffic Control Tower and further authorize the President of the Airport Authority to execute all documents related thereto.

Motion was made by Mr. DuRousseau, seconded by Mrs. Eason, and carried unanimously to declare the following projects substantially complete on the

appropriate date and further authorize advertisement of a 45-day period for any outstanding liens:

- A. Terminal Employee and DPS Parking Expansion, PERC Development, LLC
- B. Passenger Boarding Bridges, Gates 2 & 3, John Bean Technologies Corporation

It was noted that both aforementioned projects are expected to be substantially complete before the next meeting of the Authority.

It was advised that the following projects were declared substantially complete during the month of August:

- A. Passenger Terminal Loading/Unloading Porte Cochere' – Phase I, Alfred Palma, LLC – August 18, 2023
- B. New Group 9 Hangars – Hangar #3, Alfred Palma, LLC – August 25, 2023

It was moved by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to approve the following recommended Change Order (s):

- A. Passenger Terminal Loading/Unloading Porte Cochere' – Phase I, Alfred Palma, LLC,
Change Order 8
Remove Allowances.

Total Cost (Credit) of Change Order: (\$154,636.25)

- B. New Maintenance Shop, Alfred Palma, LLC, Change Order 3
Add 65 contract days due to roof delay.

Total Cost of Change Order: \$0.00 (65 days only)

- C. Freeman Jet Center, PERC Development, LLC, Change Order 3
Hangar Electrical, Backflow Preventer Upgrade, Column Protection, Intumescent Paint, Electrical Panel, Lowered Ceilings, Handrail (Credit), Bottom Rail, Exterior Wall Removal (Credit)

Total Cost of Change Order: \$115,647.88

In Walt Jessen's absence, Mr. Allen reported that the Parking Lot Project is near completion.

Mr. Allen stated that DW Jessen was working on plans and specification for Hangars 2 and 5, roadway improvements and parking expansion.

In his Monthly Airport Report, Mr. Allen stated that the passenger numbers continue to be strong and that airfares have been very competitive as well.

Next, Mr. Allen stated that American is holding steady with the larger aircraft three times a day while United flights continue to fluctuate between two and three flights daily.

Moving on, Mr. Allen reported that upon receipt of the latest bank reconciliations, the Airport has approximately 11.3 million dollars across all the accounts with a percentage of that being restricted.

Mr. Allen went on to explain that he had begun the process of looking into ways of having the money produce greater interest yields including putting an RFP out for another fiscal agency.

There being no further business, motion was made by Mr. Gremillion, seconded by Mrs. Eason, and carried unanimously that the meeting be adjourned.

John Berryhill, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 6th day of September 2023 and approved by said Authority on the 4th day of October 2023.

Hiram DuRousseau, II, Secretary