

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session at 4:00 PM on October 4, 2023, in the Airport's Department of Public Safety Conference Room with John Berryhill, President, presiding with the following members present:

Mr. Chris Dickson and Mrs. Mary Kaye Eason.

Absent: Mr. Adam Gremillion and Mr. Hiram DuRousseau.

Also present were Messrs. Heath Allen, Mark McMurry, Mike Dees, and Mrs. Amelia Hebert.

The Pledge of Allegiance was recited.

Motion was made by Mrs. Eason, seconded by Mr. Dickson, and carried unanimously to approve the minutes of the Regular Authority Meeting held September 6, 2023.

It was moved by Mr. Dickson, seconded by Mrs. Eason, and carried unanimously to approve the payment of all current invoices.

Motion was made by Mrs. Eason, seconded by Mr. Dickson, and carried unanimously to suspend the rules by unanimous vote in order to add the following items to the agenda:

President Berryhill opened the floor for public comments and none were received.

It was moved by Mr. Dickson, seconded by Mrs. Eason and carried unanimously to approve the following recommended Change Order(s):

- A. New Maintenance Building – LCH Project #P-2021-1228, Change Order 4
Credit for work not performed.

Total Cost (credit) of Change Order: \$790.00

Motion was made by Mrs. Eason, seconded by Mr. Dickson, and carried unanimously to approve amendment one to the lease agreement between Acadian Ambulance (AirMed) and the Airport for additional hangar space in the newly constructed hangar number 3 and further authorize the President of the Airport Authority to execute all documents related thereto.

It was moved by Mr. Dickson, seconded by Mrs. Eason, and carried unanimously to adopt a resolution requesting/accepting a \$400,000 design only grant from the LADOTD (100% State Aviation Trust Funds) for the North Apron Design, and further authorize the President of the Airport Authority or his designee to execute a Sponsor State agreement and all other documents related thereto.

Motion was made by Mrs. Eason, seconded by Mr. Dickson and carried unanimously authorizing the Executive Director to spend an amount not to exceed \$250,000 for various improvement and renewal projects in the Passenger Terminal Building.

It was moved by Mr. Dickson, seconded by Mrs. Eason, and carried unanimously to authorize the Executive Director to advertise plans and specifications for the bidding of the following projects:

- A. Passenger Parking Expansion Phase II
- B. Terminal Access and Loop Road Improvements Phase I & II

Motion was made by Mrs. Eason, seconded by Mr. Dickson, and carried unanimously authorizing the Airport's disaster recover consultant, CSRS, to submit a request to FEMA for an alternate recipient project for capital equipment and forgoing the construction of the donor project due to lack of funds for said construction.

It was moved by Mr. Dickson, seconded by Mrs. Eason, and carried unanimously authorizing the submission of a State Capital Outlay funding request relative to the following projects:

- A. ARFF Expansion – EOC/Hardened Truck Bays - \$5,000,000.00 (Local Match \$1,000,000)

Total Project Budget: \$6,000,000

Motion was made by Mr. Dickson, seconded by Mrs. Eason, and carried unanimously to approve a new Passenger Facility Charge Application (Application #6) for the following projects:

- A. Entrance Road Canopy Project
- B. Crash Alert System

- C. BIL Loading Bridges
- D. Non-revenue Overflow Parking Lot
- E. Professional Services

It was moved by Mrs. Eason, seconded by Mr. Dickson, and carried unanimously authorizing the submission of a funding request in the amount of \$4,000,000.00 to the Federal BIL SMART grant program for the Solar/Electrical Micro-Grid Project – Phase I and further authorize the Executive Director to execute all documents related thereto.

Motion was made by Mr. Dickson, seconded by Mrs. Eason, and carried unanimously giving the Executive Director the option to submit a funding request in the amount of \$6,412,500.00 to the Federal BIL Terminal grant program for the Air Traffic Control Tower project and further authorize the Executive Director to execute all documents related thereto.

It was advised that bids will be received on October 26, 2023, at 2:00 PM relative to the Hangar 2 Construction Project with action to be taken by the Authority at the regular meeting of the Authority on November 1, 2023.

In his Engineer's Report, Mr. Jessen stated that the Employee Parking Expansion Project is substantially complete.

Next, Mr. Jessen stated that the first advertisement for Phase I of the Entrance Road project will be out by October 6, 2023.

In his Monthly Airport Report, Mr. Allen gave an airline update stating that there are no major changes to schedules at this time. Mr. Allen added that this is likely to change during the upcoming holidays.

Next, Mr. Allen reported on the SWLA Chamber mission to Washington, DC that he recently participated in and shared that he was able to meet with and receive updates from members of the Louisiana Legislative Delegation and their staff.

Mr. Allen presented to the Board two new commercials that will be broadcast locally to promote the Airport.

Lastly, Mr. Allen announced he was participating in the American Cancer Society's Real Men Wear Pink campaign to raise money for Breast Cancer Awareness month and all staff will also wear pink throughout the month of October.

There being no further business, motion was made by Mrs. Eason, seconded by Mr. Dickson, and carried unanimously that the meeting be adjourned.

John Berryhill, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 4th day of October 2023 and approved by said Authority on the 1st day of November 2023.

Hiram DuRousseau, II, Secretary