

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session at 4:00 PM on Wednesday, February 1, 2023, in the Airport's Department of Public Safety Conference Room with John Berryhill, President, presiding with the following members present:

Messrs. Hiram DuRousseau, II, Chris Dickson, and Adam Gremillion.

Mrs. Mary Kaye Eason.

Also present were Messrs. Heath Allen, Walt Jessen Jr., Jimmy Grigus, Mike Dees, Mark McMurry and Mrs. Amelia Hebert.

The Pledge of Allegiance was recited.

Motion was made by Mrs. Eason, seconded by Mr. DuRousseau, and carried unanimously to approve the minutes of the Regular Authority Meeting held on January 4, 2022.

It was moved by Mr. Gremillion, seconded by Mrs. Eason, and carried unanimously to approve payment of all current invoices.

Motion was made by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to move the regular March meeting of the Authority from Wednesday, March 1, 2023, to Wednesday, March 8, 2023, at 4:00 PM in order to avoid a conflict with the Federal Aviation Administration's Southwest Region Partnership meetings.

It was moved by Mrs. Eason, seconded by Mr. DuRousseau, and carried unanimously to adopt a resolution requesting the Calcasieu Parish Police Jury call for the renewal of the Airport Authority's District Ad Valorem at the appropriate time during the calendar year 2023.

Motion was made by Mr. DuRousseau, seconded by Mrs. Eason, and carried unanimously to approve a right-of-way agreement between the Airport and Entergy to provide a servitude and easement for the installation of an electrical power cable to power FAA navigational aids.

It was moved by Mrs. Eason, seconded by Mr. DuRousseau, and carried unanimously to authorize the assignment of the lease between the Airport and

Putter's Golf Complex to Caddyshack Icehouse, LLC pending final concurrence by the Airport's legal counsel.

It was advised that the Airport's Annual Part 139 Certification Inspection will be held on February 13<sup>th</sup> through 15<sup>th</sup>, 2023. Janny Siddons of the Federal Aviation Administration's Southwest Region will conduct the inspection.

Mr. Allen presented a report relative to the Airport property insurance. Mr. Allen discussed the challenges associated with no longer being able to "piggyback" on the Calcasieu Parish Police Jury policy and increase in cost. He noted that he will continue working on a better solution for renewal and keep the Board up to date on all changes going forward.

Motion was made by Mr. DuRousseau, seconded by Mr. Gremillion, and carried unanimously to approve the following recommended Change Orders:

- A. Terminal Employee and DPS Parking Lot, PERC Development, Change Order 1 "In Lieu of Detention" permit fee, additional conduit, base, and stone substitution.

Total cost of Change Order (Credit): (\$2,137.55)

- B. New Maintenance Shop, Alfred Palma, LLC, Change Order 1

Add plumbing services to future building.

Total cost of Change Order: \$6,180.95

- C. Rehabilitation of Runway 5-23, R.E. Heidt Construction, LLC, Change order 4

Reconcile quantities, additional painting (beads), regrade light fixture areas.

Total cost of Change Order (Credit): (\$303,045.97)

- D. Rental Car Ready/Return Parking Lot, Siema Construction, LLC. Change Order 4

Removal of existing pavement markings and additional pavement striping.

Total cost of Change Order: \$10,667.00

It was moved by Mrs. Eason, seconded by Mr. Dickson, and carried unanimously to approve an agreement between the Airport and Bristow Group, Inc.

for the continued leasing of the office building located at 300 Airport Service Rd. and further authorize the President of the Authority or his designee to execute all documents related thereto.

Motion was made by Mr. Dickson, seconded by Mr. DuRousseau, and carried unanimously authorizing the Executive Director to advertise a request for qualifications for architectural design and engineering design services for specific replacement projects to be funded by FEMA.

It was moved by Mr. DuRousseau, seconded by Mrs. Eason, and carried unanimously to amend an existing contract between the Airport and Jeff Kudla, AIA to provide architectural and project management services for the following projects:

- A. Hangar 5 (Corporate A and B Replacement)
- B. Airport Storage Building 2
- C. Hangar 6 (New Conventional Hangar)

Motion was made by Mr. DuRousseau, seconded by Mrs. Eason, and carried unanimously to authorize the advertisement of plans and specifications relative to the following project:

- A. Hangar 2 (Hurricane Laura Replacement)

It was moved by Mr. Gremillion, seconded by Mr. Dickson, and carried unanimously to declare the following Airport property as surplus:

- A. Various computers and peripherals.
- B. Fifteen- foot rotary mower.

It was noted that the above Airport property is no longer needed, obsolete, and/or beyond repair. The surplus property will be sold at public auction in accordance with State Law following action by the Authority.

In his Engineer's Report, Mr. Jessen reported that the Apron Lighting project is now closed, also the Change order 4 for the Runway 5-23 project will allow for that project to be closed as well.

In his Monthly Airport Report, Mr. Allen began with passenger numbers, stating that the numbers fell slightly in December due to United dropping down to

one flight daily for several weeks. He noted, however, that January rebounded, being 23% above 2022, 15% above 2020, and 12% above 2019 respectively.

Mr. Allen went on to discuss there being more seats available and that the 21-day advance airfares being lower helps to boost those numbers.

Moving on, Mr. Allen gave an update on the Canopy Project stating that it is at a standstill at this point, due to waiting on availability of the steel and the canopy. Mr. Allen shared that the courtyard is almost 100% complete and he is pleased with the outcome thus far.

Lastly, Mr. Allen reported that the new FBO building construction has begun and that the slab was expected to be poured in two weeks.

There being no further business, motion was made by Mrs. Eason, seconded by Mr. DuRousseau, and carried unanimously that the meeting be adjourned.

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John Berryhill, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 1<sup>st</sup> day of February 2023 and approved by said Authority on the 8<sup>th</sup> day of March 2023.

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Hiram DuRousseau, II, Secretary

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Notary