

# AGENDA

## AIRPORT AUTHORITY – AIRPORT DISTRICT NO. ONE

REGULAR MEETING  
September 6, 2023

1. Call to Order by President Berryhill.
2. Pledge of Allegiance.
3. Consideration of a motion to approve the minutes of the Regular Authority Meeting held August 2, 2023.
4. Consideration of a motion to approve payment of all current invoices.
5. Consideration of a motion to renew a contract between the Airport and the Picard Group for Federal Governmental Affairs consulting for a period of one year and further authorize the Executive Director to execute all documents related thereto.
6. Consideration of a motion to ratify a new 5-year lease agreement between Acadian Ambulance (AirMed) and the Airport for office and hangar space in the newly constructed hangar number 3 and further authorize the President of the Airport Authority to execute all documents related thereto.
7. Consideration of a motion to approve a new 10-year lease agreement between the Federal Aviation Administration and the Airport for approximately 8,011 square feet of space in the Airport Traffic Control Tower and further authorize the President of the Airport Authority to execute all documents related thereto. *CHARLES REGIONAL AIRPORT*
8. Consideration of a motion to authorize the Executive Director to declare the following projects substantially complete on the appropriate date and further authorize advertisement of a 45-day period for any outstanding liens:
  - A. Terminal Employee and DPS Parking Expansion, PERC Development, LLC
  - B. Passenger Boarding Bridges, Gates 2 & 3, John Bean Technologies Corporation

*Agenda Note: Both of the aforementioned projects are expected to be substantially complete before the next meeting of the Authority.*
9. Advise that the following projects were declared substantially complete during the month of August:
  - A. Passenger Terminal Loading/Unloading Porte Cochere' – Phase I, Alfred Palma, LLC – August 18, 2023
  - B. New Group 9 Hangars – Hangar #3, Alfred Palma, LLC – August 25, 2023

10. Consideration of a motion to approve the following recommended Change Order(s):

A. Passenger Terminal Loading/Unloading Porte Cochere' – Phase I, Alfred Palma, LLC,  
Change Order 8

Remove Allowances.

Total Cost (Credit) of Change Order: (\$154,636.25)

B. New Maintenance Shop, Alfred Palma, LLC, Change Order 3

Add 65 contract days due to roof delay.

Total Cost of Change Order: \$0.00 (65 days only)

C. Freeman Jet Center, PERC Development, LLC, Change Order 3

Hangar Electrical, Backflow Preventer Upgrade, Column Protection, Intumescent Paint,  
Electrical Panel, Lowered Ceilings, Handrail (Credit), Bottom Rail, Exterior Wall Removal  
(Credit)

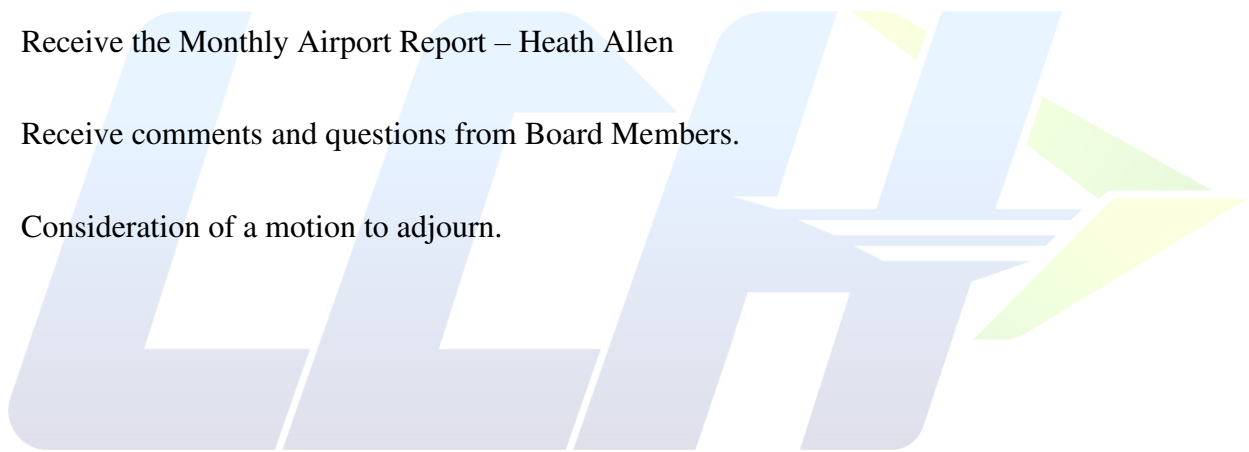
Total Cost of Change Order: \$115,647.88

11. Receive Engineer's Report – Walt Jessen, Jr.

12. Receive the Monthly Airport Report – Heath Allen

13. Receive comments and questions from Board Members.

14. Consideration of a motion to adjourn.



LAKE CHARLES REGIONAL AIRPORT