

AGENDA

AIRPORT AUTHORITY – AIRPORT DISTRICT NO. ONE

REGULAR MEETING
August 2, 2023

1. Call to Order by President Berryhill.
2. Pledge of Allegiance.
3. Consideration of a motion to approve the minutes of the Regular Authority Meeting held July 5, 2023.
4. Consideration of a motion to approve payment of all current invoices.
5. Advise that a resolution will be considered by the Calcasieu Parish Police Jury on August 3rd, 2023, relative to calling a special election to be held on November 18th, 2023, for the renewal of the Airport District's 10-year .63 mill special tax.
6. Receive comments from the Authority relative to the draft of the Airport's proposed Leasing of Airport Property and Insurance Requirements documents which were presented for review at the last meeting and consider a motion to adopt a resolution approving said documents together with any amendments requested by members of the Authority.
7. Consideration of a motion to authorize the advertisement of plans and specifications relative to the following project:
 - A. Airport Entrance & Access Road Improvements – Phase I Utilities
8. Consideration of a motion to delay the CPI-U rent escalation relative to the Freeman Jet Center agreement until completion of the new FBO facility due to their facilities being rendered unusable following damage from Hurricane Laura.

Agenda Note: The FBO facility is currently scheduled to be substantially complete by the end of December 2023.
9. Advise that the Executive Director will be attending the Take Off North America air service development conference in August. Meetings have been requested with the following airlines:
 - A. American
 - B. Allegiant
 - C. Avelo
 - D. Breeze
 - E. Southern Airways Express
 - F. Jet Suite X
 - G. *Possibly Delta

10. Consideration of a motion to authorize the Executive Director to declare the following projects substantially complete on the appropriate date and further authorize advertisement of a 45-day period for any outstanding liens:

A. Passenger Terminal Loading/Unloading Porte Cochere – Phase I, Alfred Palma, LLC

B. New Group 9 Hangars – Hangar #2, Alfred Palma, LLC

Agenda Note: Both of the aforementioned projects are not at the point of substantial completion on this date but are expected to be substantially complete before the next meeting of the Authority.

11. Receive Engineer's Report – Walt Jessen, Jr.

12. Receive the Monthly Airport Report – Heath Allen

13. Receive comments and questions from Board Members.

14. Consideration of a motion to adjourn.

