

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session at 4:00 PM on August 2, 2023, in the Airport's Department of Public Safety Conference Room with John Berryhill, President, presiding with the following members present:

Messrs. Hiram DuRousseau, II, and Chris Dickson.

Mrs. Mary Kaye Eason.

Absent: Mr. Adam Gremillion.

Also present were Messrs. Heath Allen, Walt Jessen, Mark McMurry, Mike Dees, Jimmy Grigus, and Mrs. Amelia Hebert.

The Pledge of Allegiance was recited.

It was moved by Mr. Dickson, seconded by Mrs. Eason, and carried unanimously to approve the minutes of the Regular Authority Meeting held July 5, 2023.

Motion was made by Mr. DuRousseau, seconded by Mrs. Eason, and carried unanimously to approve the payment of all current invoices.

It was advised that a resolution will be considered by the Calcasieu Parish Police Jury on August 3rd, 2023, relative to calling a special election to be held on November 18th, 2023, for the renewal of the Airport District's 10-year .63 mill special tax.

Comments were received from the Authority relative to the draft of the Airport's proposed Leasing of Airport Property and Insurance Requirements documents which were presented for review at the last meeting.

It was moved by Mr. DuRousseau, seconded by Mr. Dickson, and carried unanimously to adopt a resolution approving said documents together with any amendments requested by members of the Authority.

Motion was made by Mrs. Eason, seconded by Mr. DuRousseau, and carried unanimously to authorize the advertisement of plans and specifications relative to the following project:

A. Airport Entrance & Access Road Improvements – Phase I Utilities.

It was moved by Mr. Dickson, seconded by Mr. DuRousseau, and carried unanimously to delay the CPI-U rent escalation relative to the Freeman Jet Center agreement until completion of the new FBO facility due to their facilities being rendered unusable following damage from Hurricane Laura.

It was noted that the FBO facility is currently scheduled to be substantially complete by the end of December 2023.

It was advised that the Executive Director will be attending the Take Off North America air service development conference in August and that meetings had been requested with the following airlines:

- A. America
- B. Allegiant
- C. Avelo
- D. Breeze
- E. Southern Airways Express
- F. Jet Suite x
- G. *Possible Delta

Motion was made by Mr. DuRousseau, seconded by Mr. Dickson, and carried unanimously to authorize the Executive Director to declare the following projects substantially complete on the appropriate date and further authorize advertisement of a 45-day period for any outstanding liens:

- A. Passenger Terminal Loading/Unloading Porte Cochere – Phase I, Alfred Palma, LLC
- B. New Group 9 Hangars – Hangar #3, Alfred Palma, LLC

It was noted that Both of the aforementioned projects are not at the point of substantial completion on this date but are expected to be substantially complete before the next meeting of the Authority.

In his Engineer's Report, Mr. Jessen stated that he is prepared for Hangar Bids to go out.

Next, the Department of Public Safety parking lot is awaiting paint, gate arms, and lights. Mr. Jessen is expecting the project to be substantially complete by the end of August.

In his Monthly Airport Report, Mr. Allen reported that the FBO project is on schedule for completion around December 2023.

Next, Mr. Allen stated that the Canopy project is slowly nearing completion.

Mr. Allen then reported that the Maintenance Building project should be complete and ready to occupy in the upcoming weeks.

Mr. Allen also reported that the Hangar #3 project is approximately 2 weeks to completion.

Moving on, Mr. Allen introduced Amelia Hebert to report on the Airport "field trips day" events. Mrs. Hebert reported that on the two days that the tours were held, over 500 people attended. Each tour included terminal, TSA checkpoint, public safety, fire truck and private plane viewings.

Mr. Allen then gave a report with details of the United Airlines incident regarding an EMB-145 exiting the runway on July 22, 2023. Mr. Allen stated that no injuries were reported.

Lastly, Mr. Allen reported an attempted electronic fraud on the Airport's banking account. Capital One has since frozen all Airport accounts and is working diligently to correct and prevent any ongoing fraud in the future.

There being no further business, motion was made by Mrs. Eason, seconded by Mr. DuRousseau, and carried unanimously that the meeting be adjourned.

John Berryhill, President

CERTIFICATE

I, the undersigned, do hereby certify that the above is a true and correct copy of the minutes of the Airport Authority of Airport District No. One of Calcasieu Parish, Louisiana, convened in regular session on the 2nd day of August 2023 and approved by said Authority on the 6th day of September 2023.

Hiram DuRousseau, II, Secretary