

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session via virtual zoom meeting at 4:00 PM on October 7, 2020 with Adam Gremillion, Vice President, presiding, with the following members present:

Messrs. J. Rock Palermo III, and Hiram DuRousseau II.

Also present were Messrs. Heath Allen, Mark McMurry, Mike Dees, and Jimmy Grigus.

Absent: Mary Kaye Eason and John Berryhill.

It was moved by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously to approve the minutes of the Regular Authority Meeting held August 12, 2020 and September 2, 2020.

Motion was made by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously to approve payment of all current invoices.

It was advised that requests for qualifications for design consultants were received on August 26, 2020 at 3:00 PM relative to the following projects:

- A. Hangar Building(s) design
- B. Airport Maintenance Equipment Storage and Shop Building(s) Design

Mr. Allen reported that the high score for both projects was Jeff Kudla with a score of 13.80 for the Maintenance Facility and 13.30 for the Hangar Facility.

Motion was made by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously that Jeff Kudla, AIA, Architect be awarded the design contract for both projects.

It was moved by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously to authorize the abatement of rental and landing fees for commercial airlines operating at LCH retroactive to March 1, 2020 continuing through February 28, 2021.

It was noted that through the use of CARES funding, the FAA has provided guidance to airports that allows the use of rental and fee abatement, if an airport is willing and able, in order to assist air carriers during the unprecedented drop in air

travel demand as a result of COVID-19. While LCH has many challenges ahead, we propose that support of our airlines and commercial service through the Airport's CARES grant is appropriate and may assist in maintaining future air services.

Motion was made by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously to ratify emergency contracts on response to Hurricane Laura between the Airport and the following entities:

- A. CSRS Disaster Recovery Management, LLC – Management of FEMA and other hurricane related recovery (90-day contract)
- B. CrowderGulf, LLC – Temporary FEMA Debris Management and Disposal Site
- C. Fremin General Contractors – Demolition of hangars 2,3,4, C-A, C-B, 12-bay, 8-bay, and CAP building.

Mr. Allen then presented a draft of the 2021 Airport Capital Improvement plan. It was moved by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously to adopt a resolution approving the six-year capital improvement plan as presented.

Motion was made by Mr. DuRousseau, seconded by Mr. Palermo and carried unanimously to withdraw approval of an amendment to the existing agreement between the Airport and Vision aviation that was passed by the Authority on August 12, 2020 and further approve a replacement amendment between the Airport and Vision Aviation in order to allow the development of approximately thirty-six (36) t-hangars to replace hangars destroyed by Hurricane Laura.

It was noted that the amendment approved on August 12, 2020 allowed Vision Aviation to lease approximately twenty-four thousand (24,000) square feet to construct sixteen (16) t-hangars on the south apron. As a result of LCH hangars being destroyed by Hurricane Laura, Vision proposes to now lease forty-eight thousand (48,000) square feet in order to construct the previously planned sixteen (16) t-hangars and up to an additional twenty (20) t-hangars for a total of thirty-six (36) at the north apron on sites that are now vacant.

It was moved by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously to adopt a resolution thanking the following entities for support and assistance rendered to LCH in the immediate aftermath of Hurricane Laura:

- A. Savannah/Hilton Head International Airport (SAV)
- B. New Orleans Louis Armstrong International Airport (MSY)
- C. Baton Rouge Metropolitan Airport (BTR)
- D. Lafayette Regional Airport (LFT)
- E. South Lafourche Leonard Miller Jr. airport (GAO)
- F. Southeast Airports Disaster Operations Group (SEADOG)
- G. Airport Council International – North American (ACI-NA)
- H. American Association of Airport Executives (AAAE)
- I. Louisiana Department of Transportation and Development – aviation Section
- J. Mr. Bob Gaylor
- K. Lake Charles Electric Company, LLC
- L. Montgomery Electric and Maintenance, Inc./Specialty Services

Motion was made by Mr. DuRousseau, seconded by Mr. Palermo and carried unanimously to advertise a request for qualifications from consultants to accomplish disaster recovery management services for FEMA and other Hurricane Laura related recovery initiatives.

It was moved by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously to ratify a mitigation credit supply agreement between the Airport and Eight Louisiana Resource, L.L.C. in the amount of \$266,700.00 for the purchase of 38.1 wetland mitigation credits relative to the Airport's Transitional Surface Obstruction Removal project.

It was noted that the purchase of the aforementioned mitigation credits is required in order for the Airport to attain a permit from the Army Corps of Engineers that will allow the Airport to clear approximately 70 acres of trees and vegetation to remove obstructions (trees) to air navigation that are penetrating the imaginary transitional surfaces of runways 15-33 and 5-23.

Motion was made by Mr. DuRousseau, seconded by Mr. Palermo and carried unanimously to approve a master services agreement between the Airport and CSRS, Inc. relative to the following task orders:

- A. New Entrance Road 3D conceptual Drawings (Capital Outlay Funding)
- B. Review and development of complete front-end bid specifications for electronic and paper bidding (State and Federal Projects)
- C. Bid Package Review – Canopy and Rental car Ready Lot Projects

It was moved by Mr. DuRousseau, seconded by Mr. Palermo and carried unanimously to approve Task Order Seven relative to planning services as provided through the existing agreement between the Airport and Kutchins and Groh, LLC.

It was noted that Task Order Seven includes the preparation of a Focused Environmental Assessment Package relative to the Transitional Surface Obstruction Removal project.

Motion was made by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously to advertise a request for qualifications from consultants to accomplish design and specifications for the implementation of permanent repairs and improvements to LCH facilities damaged during Hurricane Laura including, but not limited to, the following:

- A. Passenger Terminal
- B. Aircraft Rescue and Firefighting Station
- C. Air Traffic Control Tower
- D. Fixed Base Operator/Hangar 1
- E. Street/Wayfinding Signage
- F. Street Lighting

In his Engineer's report Mr. Jessen stated that he is awaiting a meeting to conclude the generator project.

In his monthly Airport Activity Report, Mr. Allen gave details regarding the American Airlines suspension of air service at LCH stating that it will be extended through December. Mr. Allen assured the Authority that the Administration is working closely with the Airport's Air Service Consultant and Lobbyist in an all-out

effort to affect a positive outcome on this issue. Lastly, Mr. Allen reported that hurricane Delta preparations were ongoing.

Motion was made by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously to suspend the rules in order to add the following item to the Agenda:

Consideration of a motion to adopt a resolution to declare a Local Emergency in anticipation of possible impacts effecting the normal operation of the Airport related to Hurricane Delta

Following a period for public comment, in which there were none offered, the item was added to the agenda and it was moved by Mr. Palermo, seconded by Mr. Durousseau and carried unanimously to adopt a resolution to declare a Local Emergency in anticipation of possible impacts effecting the normal operation of the Airport related to Hurricane Delta.

It was noted that this action will allow the Airport Administration to utilize established procedures to perform emergency work if necessary.

There being no further business, it was moved by Mr. Durousseau, seconded by Mr. Palermo and carried unanimously for the meeting to be adjourned.

Mary Kaye Eason, President

J. Rock Palermo, III, Secretary