

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session via virtual zoom meeting at 4:00 PM on November 4, 2020 with Mary Kaye Eason, President, presiding, with the following members present:

Messrs. John Berryhill, J. Rock Palermo III, Hiram DuRousseau II, and Adam Gremillion.

Also present were Messrs. Heath Allen, Mark McMurry, Mike Dees, and Jimmy Grigus.

It was moved by Mr. DuRousseau, seconded by Mr. Palermo and carried unanimously to approve the minutes of the Regular Authority Meeting held October 7, 2020.

Motion was made by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously to approve payment of all current invoices.

Mr. Allen presented a draft of the 2021 annual Budget.

It was noted that a public hearing will be held at the Regular Meeting of the Airport Authority on December 2, 2020. Said hearing will be advertised accordingly.

Mr. Allen gave a report relative to Hurricanes Laura and Delta.

Mr. Allen also added that President Trump recently authorized that all eligible emergency protective measures and debris removal will be refunded at 100% by FEMA.

Next, Mr. Allen reiterated that the primary focus for permanent repairs is the terminal building, the tower, fire station, and Hangars.

It was moved by Mr. DuRousseau, seconded by Mr. Gremillion and carried unanimously to accept the following emergency work proposals in response to Hurricane Laura:

- A. Rivers Fence Co. – Perimeter Fence Repairs \$571,747.00 (Lowest of 3 Quotes – DOTD Aviation Funding)

Motion was made by Mr. Palermo, seconded by Mr. DuRousseau, and carried unanimously to authorize the Executive Director to execute a letter of engagement with the CPA firm of Steven M. Derouen & Associates to perform the 2020-year end legislative audit.

It was advised that the lease agreement approved at the October 7, 2020 meeting of the Authority between the Airport and CrowderGulf, LLC which allowed the establishment of a Temporary Debris Management and Disposal site was terminated by CrowderGulf, LLC prior to the airport property being utilized.

It was moved by Mr. DuRousseau, seconded by Mr. Berryhill and carried unanimously to approve an agreement between the Airport and the developers of the Airport Corner Store which allows for the development of an additional convenience store and gas station on a 122,500 square foot parcel of Airport property located on the north side of Gauthier Rd. near Burton Coliseum.

It was noted that the development proposal was initially presented to the Authority on August 12, 2020.

Motion was made by Mr. DuRousseau, seconded by Mr. Palermo and carried unanimously to authorize the waiving of the rental car company Minimum

Annual Guarantee (MAG) for those companies whose accounts are current for the months of September and October 2020 as a result of Hurricanes Laura and Delta.

It was noted that the rental car operators that are not in arrears will continue to remit concession fees (10% of gross revenue), however, will not be subject to the \$2,000 monthly MAG during the waiver period.

It was moved by Mr. DuRousseau, seconded by Mr. Palermo and carried unanimously to approve recommended Change Order No. 6 relating to the Lake Charles Electric Company, LLC contract for the Airfield Signage Rehabilitation project (Hurricane Laura Repairs):

- A. Furnish and Install 121 taxiway edge lights.
- B. Furnish and Install 19 runway edge and threshold lights.
- C. Furnish and Install two 7Kw constant current regulators.
- D. Furnish and Install two 18" Wind cones.
- E. Furnish and Install 7 guidance sign panels.

Total cost of change order No. 6: \$114,851.00

It was noted that the State DOTD Aviation Section has agreed to fund the storm related repairs relative to this change order.

In his Engineer's Report, Mr. Walt Jessen stated that the generator project and underground power conversion are near completion. Mr. Jessen emphasized that the hurricanes had delayed the progress but will be getting back on track.

In his Airport Activity Report, Mr. Allen stated that the American Airlines pause is still in effect. He has not received any indication as to when this pause will

end, but there are concerns that it will be extended through the month of December. Mr. Allen added that it is very unfortunate considering American's numbers in this market were doing well up until Covid. Mr. Allen also stated that the Airport's governmental affairs consultants organized a virtual meeting with the Airport, American Airline representatives in Washington, DC and staff members from the Louisiana Delegation to give them an insight to what is occurring.

Mr. Allen reiterated that he plans to continue working this issue on behalf of the Airport and will update the Board accordingly.

Next, Mr. Allen reported that United Airlines was still running a reduced schedule at LCH because of a reduction in hub banks at Houston IAH. Mr. Allen then added that he had a recent meeting with United at the Take Off conference in Denver and they are very pleased with how the market is going at this time considering the challenges that the industry is facing.

Mr. Allen stated that he also met with Allegiant Airlines and SkyWest Airlines to discuss the possibilities of future service at the Denver meetings.

There being no further questions, it was moved by Mr. Palermo, seconded by Mr. Gremillion and carried unanimously that the meeting be adjourned.

Mary Kaye Eason, President

J. Rock Palermo, III, Secretary