

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session via virtual Zoom meeting at 4:00 PM on January 6, 2021 with Mary Kaye Eason, presiding, with the following members present:

Messrs. John Berryhill, J. Rock Palermo III, Hiram DuRousseau II, and Adam Gremillion.

Also present were Messrs. Heath Allen, Mark McMurry, Walt Jessen, Mike Dees, and Jimmy Grigus.

Motion was made by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously to elect the 2021 Slate of Officers as follows:

President – Mr. Adam Gremillion

Vice President – Mr. J. Rock Palermo III

Secretary – Mr. John Berryhill

It was moved by Mr. DuRousseau, seconded by Mrs. Eason and carried unanimously to approve the minutes of the Regular Authority Meeting held December 2, 2020.

Motion was made by Mr. DuRousseau, seconded by Mrs. Eason and carried unanimously to approve payment of all current invoices.

It was advised that requests for qualifications for professional consulting services were received relative to the following projects:

A. 3:00 PM, December 21, 2020 – Disaster Recovery Management Services
– Hurricane Laura and Delta

B. 2:00 PM January 4, 2021 – Design - FBO and Hangar One Improvements
and Repair.

Mr. Allen delivered a report relative to the consultant scoring and ranking. In his report, Mr. Allen stated that proposals from four firms were received for the Disaster Recovery Management Services. After the scoring process, CSRS ranked highest with a score of 10.99. Mr. Allen stated that it was his recommendation that CSRS be chosen for Disaster Management for Hurricane's Laura and Delta.

Mr. Allen went on to report on the FBO Hangar design and expansion. Mr. Allen stated that five proposals were submitted for this project. After the scoring

process, Hive Design Collaborative ranked highest with a score of 12.5. Mr. Allen stated that it was his recommendation that the Airport enter negotiations with Hive for design of the FBO improvements and repair.

It was moved by Mrs. Eason, seconded by Mr. DuRousseau and carried unanimously to go forth with the recommendations of the Administration for both Disaster Recovery Management and FBO and Hangar Improvements and Repair.

Mr. Allen gave a report relative to Hurricanes Laura and Delta. In this report, Mr. Allen gave an update on expenses to date related to Hurricane Laura which totaled \$1.621 Million in funds spent. Mr. Allen stated that half of the Airport reserves have been used to pay for the emergency actions that had been have taken. Mr. Allen stated that preliminary insurance reports from the Parish are still being received and reviewed at this time.

Motion was made by Mr. DuRousseau, seconded by Mr. Berryhill and carried unanimously to cancel an agreement between the Airport and Christ the King Catholic Church at the request of the Lessee due to Force Majeure events that have occurred.

It was noted that The Christ the King Catholic Church agreement was a five-year agreement executed on January 16, 2020 and included a monthly rental fee of \$226.75 for a parking lot that was never constructed. This action is at the request of the lessee due to financial distress related to the COVID-10 pandemic and Hurricanes Laura and Delta.

It was moved by Mr. Palermo, seconded by Mr. DuRousseau and carried unanimously to accept the following emergency work proposals in response to Hurricane Laura:

- A. Airport Traffic Control Tower Repairs \$621,234.39 – Dunhill Development and Construction – (Lowest of 3 Quotes – Insurance)
- B. Airport Traffic control Tower Glass Repair Option 2 - \$363,435.00 – Glass Inc. – Note: If this option is taken, \$241,204.65 would be deducted from item A above.

C. Department of Public Safety Building \$142,016.22 – Dunhill Development and Construction – (Lowest of 3 Quotes – Insurance)

D. Cellular Tower Repairs \$49,610.00 – Louisiana Radio Communications, Inc. – FEMA (Single Quote)

It was noted that quotes were obtained by qualified contractors per the Airport's established emergency procurement procedures and as allowed by emergency declarations by the Airport Authority and the Governor of Louisiana.

In his Engineer's Report, Mr. Jessen gave an update on the current projects. He began with the Generator project stating that Arcco was able to install new codes into the terminal generator control panels and after being tested, they seem to be working properly. He added that there is still a four-hour formal load test that needs to be performed. Next, Mr. Jessen added that he is still waiting on a part for the car wash generator and the FBO generator installation needs to be finalized.

Next, Mr. Jessen reported that the Underground Electrical service installation is basically complete with final revisions being done to the as-built drawings.

Moving on, Mr. Jessen stated that on the Airfield Signage project there was a change order done with Lake Charles Electric to address Hurricane Laura and Delta recovery with new lights being ordered to replace the damaged ones. At this time, the runway edge lights have not been received.

Lastly, the construction, demolition and new layout plans for three new hangars on the North Apron is underway.

Mr. Allen presented the 2020 Annual Airport Report as follows:

President Gremillion, Vice President Palermo, Past President Eason and members of the Authority; I am pleased to present what will be an abbreviated Annual Report on the activities and progress of the Lake Charles Regional Airport.

I typically begin my year end report with something to the effect of the report representing progress and success. Unfortunately, this is not a typical year end report and 2020 has been anything but a typical year. Undoubtedly, success is a relative term as we sit here today. I suppose success in 2020 would be that we are indeed all still here and healthy while many of our fellow Americans are not. It could

also be that our Airport is fully operational – even if much of our infrastructure has been devastated. That is about as far as I can go in speaking of any great success in 2020. I would rather, and will, focus on our bright future than entirely on a year that we would all rather forget. Nonetheless, there was a bright spot here and there and I do think it is important to take stock of where we have been to fully grasp the levity of the changes that have occurred over a very short period of time to get us to where we are today.

Mr. Allen touched on a few points; one being lowered finances. With the loss of several revenue sources after the hurricanes Mr. Allen believes that these setbacks will be short term.

Mr. Allen then pointed out the bright side, which is that everything being built will be virtually brand new, which will save on maintenance expenses in the future.

Mr. Allen agrees that there will be more opportunities coming up for increases in revenues as strategies are beginning to shift.

Lastly, Mr. Allen stated that the balance sheet has taken a hit in 2020, but without a doubt, within 2- 3 years the Airport will rebound and ultimately will be in the best financial shape that it has ever been in.

There being no further business, motion was made by Mr. Palermo, seconded by Mrs. Eason and carried unanimously that the meeting be adjourned.

Adam Gremillion, President

John Berryhill, Secretary

