

NOTICE OF MEETING

TO: Airport Authority Board Members

FROM: Heath Allen
Executive Director

DATE: September 1, 2020

The Airport Authority of Airport District No. 1 – Calcasieu Parish will hold a regular meeting on

Wednesday, September 2, 2020 at 4:00 p.m.

NOTICE: Video Voice Conference via Zoom Meeting.

<https://us02web.zoom.us/j/82183846878?pwd=K1BqSW5ReC81YytUaWMvdGxyTXhPZz09>

Meeting ID: 821 8384 6878

Passcode: 759510

AIRPORT AUTHORITY FOR AIRPORT DISTRICT NO. ONE
Mary Kaye Eason ~ Adam Gremillion ~ J Rock Palermo III ~ John Berryhill ~ Hiram DuRousseau II~

AGENDA

AIRPORT AUTHORITY – AIRPORT DISTRICT NO. ONE

REGULAR MEETING
September 2, 2020

1. Call to Order by President Eason.
2. Pledge of Allegiance.
3. Consideration of a motion to approve payment of all current invoices.
4. Consideration of a motion to adopt a resolution declaring a state of emergency for the Lake Charles Regional Airport due to the impacts associated with Hurricane Laura and further authorize the Executive Director to utilize established emergency procedures to affect recovery.
5. Consideration of a motion to authorize the Executive Director to abate the rental, where appropriate, for tenant facilities that have been rendered unusable because of Hurricane Laura.
6. Consideration of a motion ratifying a contract between the Airport and Cotton Global Disaster Solutions for the recovery and remediation of Airport facilities.
7. Consideration of a motion ratifying a contract between the Airport and The Picard Group for Federal Governmental Affairs consulting.
8. Receive the Airport Activity Report – Heath Allen
9. Receive comments and questions from Board Members.
10. Consideration of a motion to adjourn.

The Airport Authority of Airport District No. One of Calcasieu Parish of Louisiana met in regular session at 4:00 PM on Wednesday August 12, 2020 in the Airport's Department of Public Safety Conference Room with Mary Kaye Eason, President, presiding with the following members present:

Messrs. Adam Gremillion and John Berryhill.

Via Zoom- Hiram DuRousseau.

Absent- Rock Palermo III.

Also present were Messrs. Heath Allen, Jimmy Grigus, Mike Dees, and Mark McMurry.

The Pledge of Allegiance was recited.

It was advised that bids were received on August 11, 2020 at 10:30 AM for the Passenger Terminal Loading/Unloading Porte Chochere' – Phase 1.

Alfred Palma. L.L.C. - \$3,730,250.00

Shannon Smith Construction, L.L.C. - \$3,782,651.00

Pat Williams Construction, L.C.C. - \$3,880,048.00

It was noted that the total budget for the project is \$2,200,00.00 and is being funded using 100% Airport Improvement Program (Federal) funding - \$1,100,000 FY 2020, \$1,100,000 FY 2021, other funding TBD if necessary (CARES).

Mr. Allen reported that all bids were significantly over budget and it was his recommendation that all bids be rejected. He advised delaying the project until spring 2021 and using next year's Federal money.

Motion was moved by Mr. Gremillion, seconded by Mr. Berryhill and carried unanimously to reject all bids pertaining to the Passenger Terminal Loading/Unloading Porte Chochere' – Phase 1 project.

It was moved by Mr. Berryhill, seconded by Mr. Gremillion and carried unanimously to approve the minutes of the Regular Authority Meeting held July 8, 2020.

Motion was made by Mr. Gremillion, seconded by Mr. Berryhill and carried unanimously to approve payment of all current invoices.

It was moved by Mr. Berryhill, seconded by Mr. Gremillion and carried unanimously to amend an existing agreement between the Airport and Vision Aviation in order to allow the development of approximately sixteen (16) additional t-hangars near the South apron.

It was noted that Vision Aviation is proposing to lease approximately twenty-four thousand (24,000) square feet in order to construct a six (6) unit t-hangar building for larger twin engine aircraft and a second ten (10) unit t-hangar building for smaller single engine aircraft.

Motion was made by Mr. Gremillion, seconded by Mr. Berryhill and carried unanimously to approve a recommended Change Order No. 4 and No. 5 relating to the Lake Charles Electric Company, LLC contract for the Airfield Signage Rehabilitation project:

A. Change Order No. 4 – Raise Existing Guidance Sign #44 – Cost \$2,870.00

B. Change Order No. 5 – Acquire and Install two constant current Regulators
– Cost \$23,190.00

Total cost of change order no. 4 and 5: \$26,060

It was moved by Mr. Berryhill, seconded by Mr. Gremillion and carried unanimously to approve a contract and purchase agreement between the Airport and ALERTUS to provide hardware and software support for a new emergency notification system for Aircraft and other Emergencies at LCH.

It was noted that the budget for said contract is \$82,243.00 which will purchase all equipment and provide software support for a period of 10-years. This project will be funded utilizing the Airport's maintenance account and will be reimbursed by Passenger Facility Charges (PFC).

Mr. Allen presented a report to the Board relative to a proposal that the Airport has received from the developer of "The Runway" and "Airport Corner Store" c-stores to construct an additional c-store on Airport property.

Mr. Allen stated that no action is needed at this time but would like the Board's input on any further decisions.

In his Engineer's report, Mr. Jessen reported that the Phase III Generator Project is going well, and the terminal generators are scheduled to be active next week.

Next, Mr. Jessen stated that one of the last major transfers on the Phase II underground project is scheduled to be complete today.

In his Monthly Airport Activity Report, Mr. Allen began by going over the low airfares posted stating that LCH is on par with Houston regarding ticket pricing.

Next, Mr. Allen gave a report on the potential future loss of Hertz Rental Car due to bankruptcy.

Moving on, Mr. Allen stated that the generator purchase that was approved at the July meeting did not happen due to price discrepancies.

Next, Mr. Allen informed the Board that a new cutting-edge lightening detection system has been installed at the Airport which will send out alerts any time there is lightening near.

Mr. Allen then gave Covid-19 updates and stated that all sanitation systems are being utilized efficiently.

Next, Mr. Allen stated that passenger numbers are up 8% for the first 11 days of August vs July while August is only down 15% compared to 2019 while National numbers are down 72% at this point in time.

Lastly, Mr. Allen stated that data is being monitored and the Marketing plan is being finalized, he will update the Board accordingly.

There being no further business, motion was made by Mr. Gremillion, seconded by Mr. Berryhill and carried unanimously that the meeting be adjourned.

Mary Kaye Eason, President

J. Rock Palermo, III, Secretary