

AGENDA

AIRPORT AUTHORITY – AIRPORT DISTRICT NO. ONE

REGULAR MEETING
November 4, 2020

1. Call to Order by President Eason.
2. Consideration of a motion to approve the minutes of the Regular Authority Meeting held October 7, 2020.
3. Consideration of a motion to approve payment of all current invoices.
4. Advise that a draft of the 2021 Annual Budget is being presented for review. – Heath Allen

Agenda Note: A public hearing will be held at the Regular Meeting of the Airport Authority on December 2, 2020. Said hearing will be advertised accordingly.

5. Receive report relative to Hurricanes Laura and Delta. – Heath Allen
6. Consideration of a motion ratifying the acceptance of the following emergency work proposals in response to Hurricane Laura:
 - A. Rivers Fence Co. – Perimeter Fence Repairs \$571,747.00 (Lowest of 3 Quotes - DOTD Aviation Funding)
7. Consideration of a motion to authorize the Executive Director to execute a letter of engagement with the CPA firm of Steven M. Derouen & Associates to perform the 2020-year end legislative audit.
8. Advise that the lease agreement approved at the October 7, 2020 meeting of the Authority between the Airport and CrowderGulf, LLC which allowed the establishment of a temporary Debris Management and Disposal site was terminated by CrowderGulf, LLC prior to the Airport property being utilized.
9. Consideration of a motion to approve an agreement between the Airport and the developers of the Airport Corner Store which allows for the development of an additional convenience store and gas station on a 122,500 square foot parcel of Airport property located on the north side of Gauthier Rd. near the Burton Coliseum.

Agenda Note: This development proposal was initially presented to the Authority on August 12, 2020.
10. Consideration of a motion to authorize the waiving of the rental car company Minimum Annual Guarantee (MAG) for those companies whose accounts are current for the months of September and October 2020 as a result of Hurricanes Laura and Delta.

Agenda Note: Those rental car operators that are not in arrears will continue to remit concession fees (10% of gross revenue), however, will not be subject to the \$2,000 monthly MAG during the waiver period.

11. Consideration of a motion to approve recommended Change Order No. 5 relating to the Lake Charles Electric Company, LLC contract for the Airfield Signage Rehabilitation project (Hurricane Laura Repairs):

- A. Furnish and Install 121 taxiway edge lights.
- B. Furnish and Install 19 runway edge and threshold lights.
- C. Furnish and Install two 7Kw constant current regulators.
- D. Furnish and Install two 18" Wind cones
- E. Furnish and Install 7 guidance sign panels.

Total cost of change order No. 5: TBD

Agenda Note: The State DOTD Aviation Section has agreed to fund the Storm related repairs relative to this change order.

- 12. Receive Engineer's Report – Walt Jessen, Jr.
- 13. Receive the Airport Activity Report – Heath Allen
- 14. Receive comments and questions from Board Members.
- 15. Consideration of a motion to adjourn.

