

AGENDA

AIRPORT AUTHORITY – AIRPORT DISTRICT NO. ONE

REGULAR MEETING
December 2, 2020

1. Call to Order by President Eason.
2. Consideration of a motion to approve the minutes of the Regular Authority Meeting held November 4, 2020.
3. Consideration of a motion to approve payment of all current invoices.
4. Hold public hearing as advertised to receive public comment and input on the Airport Authority of Airport District No. One's proposed operating budget for the year 2021.
5. Consideration a motion to adopt a resolution approving the following relative to the Airport's 2021 Annual Operating Budget:

Section 1. The Fiscal Year 2021 Annual Budget of the Airport Authority, as submitted by the Executive Director, is hereby adopted.

Section 2. Certification is hereby given that all actions required by the Local Government Budget Act have been completed in compliance with LSA – R.S. 39:1305 et seq.

Section 3. In accordance with LSA – R.S. 39:1305D, the Executive Director is authorized to make changes within various budget classifications without further approval of the governing authority.

LAKE CHARLES REGIONAL AIRPORT

6. Consideration of motion to adopt a resolution amending the Fiscal Year 2020 Annual Budget of the Airport Authority as presented in accordance with LSA – R.S. 39:1310 and 1311
7. Consideration of a motion to adopt a resolution accepting a grant from the Louisiana Department of Transportation and Development Aviation Section in the amount of \$751,598.00 and further authorize the President of the Authority or her designee to execute the Sponsor State Agreement and all other documents related thereto.

Agenda Note: This grant will be used to reimburse the Airport for repair expenses related to storm damage caused by Hurricane Laura to the airfield lighting system, perimeter fence and street signage.

8. Consideration of a motion to ratify a thirty-day extension to the professional services agreement between the Airport and CSRS Disaster Recovery Management LLC.

Agenda Note: This action will extend the current agreement to December 30, 2020 or to a total of 120 days which is the maximum amount of time allowed by FEMA for an initial Disaster Recovery Management Services contract.

9. Receive report relative to Hurricanes Laura and Delta. – Heath Allen
10. Consideration to authorize the Executive Director to advertise a request for proposals from qualified professionals to perform the following work on behalf of the Airport:
 - A. Disaster Recovery Management Services – Hurricane Laura and Delta
 - B. Design – FBO Improvements and repair, Hangar Repairs, Air Traffic Control Improvements, Office Space

11. Consideration of a motion to accept of the following emergency work proposals in response to Hurricane Laura:

- A. Alfred Palma LLC – Terminal Building Repairs \$1,058,966.41 (Lowest of 3 Quotes - Insurance)

Agenda Note: Three quotes were obtained by qualified contractors per the Airport's established emergency procurement procedures and as allowed by emergency declarations by the Airport Authority and Governor of Louisiana.

12. Consideration of a motion to authorize the order and purchase of the following budgeted capital equipment:

- A. 2020 Delivery - John Deere Gator UTV - Approximately \$16,303.00
- B. 2021 Delivery - Bobcat T76 Compact Track Loader – Approximately \$71,151.32
- C. 2021 Delivery - ARFF ¾ ton Truck – Approximately \$28,093.00
- D. 2021 Delivery - Administration ¾ ton Truck – Approximately \$28,093.00
- E. 2021 Delivery - Maintenance ¾ ton Truck – Approximately \$37,595.00
- F. 2021 Delivery - Administration SUV – Approximately \$36,146.00

Agenda Note: The above equipment will be purchased using State contract procurement procedures. Due to long lead times associated with COVID related factory slowdowns, approval for these purchases is being sought at this time for delivery in 2021 unless otherwise noted.

13. Receive Engineer's Report – Walt Jessen, Jr.
14. Receive the Airport Activity Report – Heath Allen
15. Receive comments and questions from Board Members.
16. Consideration of a motion to adjourn.