

July 7, 2017

Air Carriers, Foreign Air Carriers and Others Operating at Lake Charles Regional Airport

**Re: Notice by Public Agency of Intent to Apply for Authority to Impose a Passenger Facility Charge for New Projects at the Lake Charles Regional Airport (LCH)**

Dear Operator:

The Airport Authority of Airport District Number One of Calcasieu Parish (Authority) intends to submit an application to the Federal Aviation Administration (FAA) to gain authority to initiate a new impose and use project at the Lake Charles Regional Airport.

As required by Section 158.23 of the Federal Aviation Regulations (FAR) Part 158, Passenger Facility Charges, the Authority is hereby providing written notice to all air carriers and foreign air carriers operating at the Airport. This letter serves to inform air carriers of the Authority's intent to initiate a new PFC application and notify air carriers of a PFC Consultation Meeting.

The Airport Authority seeks to initiate a new impose and use application to add projects for:

1. Non-Revenue Parking Lot Improvements
2. Construct Airline Waste Water Disposal Apparatus
3. Passenger Bridge Improvements
4. Construct Fire Apparatus Storage Facility
5. Airport Security Improvements
6. Professional Services for the PFC Program

In accordance with §158.23(e)(1), the Airport Authority requests that air carriers confirm receipt of this letter and additionally state their intended presence at a consultation meeting scheduled for August 9, 2017, at 10:00 a.m. CDT. If an air carrier determines that the consultation meeting is not necessary, the Airport Authority requests that the air carrier's certification of agreement or disagreement be forwarded with its written acknowledgment of receiving this notice of intent.

Also in accordance with §158.23, the Airport Authority requests that air carriers confirm receipt of this letter and additionally state their intended presence at a consultation meeting scheduled for August 9, 2017, at 10:00 a.m. CDT.



## **Section 158.23 (a) (1) Description of Projects**

### **Non-Revenue Parking Lot Improvements**

This project will improve existing parking lot to provide wayfinding, better circulation, and increased parking capacity. It includes the removal of existing curbs, remarking, and relocation of existing parking to increase the efficiency and capacity of the Airport's Terminal Parking Lot. It will also include the installation of wayfinding and signage to provide a better customer experience for the Airport's passengers and users.

### **Install Airline Waste Water Disposal Apparatus**

This Project entails the installation of a wastewater disposal connection in the secure area of the Airport. This is required in order to provide a safe and sanitary means of disposing of wastewater from commercial aircraft that utilize the Airport's Terminal. It involves tying into the Airport's existing wastewater system and establishing required cleaning facilities for use by Airport and Airline personnel accessing the disposal facility.

### **Passenger Bridge Improvements**

This project involves the minor modification of the rotunda in the Airport's passenger bridges to accommodate and extend the life of the existing bridges. Additionally, the Airport intends to acquire testing equipment needed to monitor and operate ground based power equipment associated with the bridges in use at the airport. It is needed in order to ensure that electrical surges and issues with ground-based power units don't damage the airport's facilities or endanger passengers loading aircraft.

### **Construct Fire Apparatus Storage Facility**

This project involves the construction of an exterior structure to house and protect equipment and fire hoses used by ARFF personnel. The existing ARFF facility does not include sufficient space to accommodate this equipment.

### **Airport Security Improvement Project Acquire Electronic Fingerprinting Equipment**

This project involves the acquisition of electronic fingerprinting equipment needed to meet the TSA requirements for all personnel working at the airport. Since the development of the TSA requirement, technology improvements and wear and tear have made the Airport's existing equipment obsolete.

Additionally, it will address the need to install Keypad/Biometric Proximity Locks on the Security Information Display Area access doors. In accordance with TSA directives, airports are now required to supplement card swipe access to the SIDA with a second method of identification. This project proposes the addition of keypad/biometric proximity hardware to each of the Airport's SIDA access points.

### **Professional Services for the PFC Program**

This project involves the recapture of the professional service fees associated with the preparation of the PFC application, program administration, and required audits.



### **Section 158.23 (a)(3) Request that a Class of Air Carriers Not Be Required to Collect the PFC**

Under Section 158.11 of FAR Part 158, the Airport may request in its application to the FAA to impose a PFC that any class of air carrier not be required to collect the PFC if the number of passengers enplaned by the carriers in the class constitutes no more than one percent (1%) of the total number of passengers enplaned annually at the Airport. The number of passengers enplaned annually by the requested class of ATCO-Non-Scheduled/On-Demand Air Carriers filing FAA Form 1800-31 represents approximately .0029% of total passengers enplaned at the Airport in 2015. The 2015 ACAIS Report included the following operators:

	Scheduled	Enplanements Nonscheduled	Total	% of Total Enplanement s
Air Reldan, Inc.	0	190	190	
Southern Seaplane, Inc.	0	15	15	
<b>ATCO Total</b>	<b>0</b>	<b>205</b>	<b>205</b>	<b>.0029%</b>

The Airport Authority believes that the PFC revenue to be collected from the requested class of carriers does not justify the administrative burden that would be imposed on the carriers and the Airport Authority in collecting and accounting for the revenues.

The Airport Authority further believes that the requested class of on-demand air taxi operators is logically distinguishable from the air carriers providing regularly scheduled air service at the main Airport passenger terminal building and that the exclusion of such on-demand operators will not have a discriminatory effect.

### **Section 158.23 (a)(2) PFC Level, Effective Date, Expiration Date, and Total Revenue**

Currently, the Airport is closing out existing applications and may have some over collections resulting from this action. Should collections exceed authorized levels during this application process, the Airport Authority proposes a reuse plan that would dedicate all over-collections to the proposed collection amount herein, which would serve to shorten the collection period accordingly.

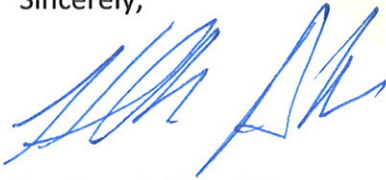
PFC Level:	\$4.50
Charge Effective Date:	November 1, 2017
Estimated Charge Expiration Date:	September 1, 2022
Total PFC Revenue:	\$1,157,500

**Section 158.23 (a) (4) Meeting Notice**

The Airport Authority will have an airline consultation meeting August 9, 2017, at 10:00 a.m. CDT in the Airport's Administrative Offices to discuss the proposed application and answer any questions. It is requested that you provide the Airport Authority your written responses and Certifications of Agreement/Disagreement to the proposed action within 30 days of the Consultation Meeting or receipt of this letter if no meeting is desired.

Should you have any questions, please do not hesitate to contact us. We look forward to meeting with you to discuss this program with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "H. Allen".

Mr. Heath Allen, CM  
Executive Director